

## Town Board Meeting August 10, 2009

James Parent called the regular monthly Town Board meeting to order at 6:00PM in the meeting room at the Town Hall. Present were James Parent, Barbara Anschutz, Dale Williams, Robert Schultz, Peter Jacobs, Douglas Smith, John Hammarstrom, Steve Parent and 12 visitors. Lois Pluff arrived at 6:40PM.

Clerk verified posting. Item number 14 will be removed from this agenda. Motion made/second Dale/Bob to accept the agenda with the removal of item #14. Carried.

Accept minutes – Motion made/second Bob/Dale to accept the minutes. Carried.

Citizen input – None.

Discuss/decide usage regulation of the Bues Point Boat Launch – There have been some issues at the launch. It's getting more and more usage. At one time there were about 20 trailers all along the road. Some of the additional use is stemming from the launch the ramp at Rowley's Bay being closed. The parking is a relatively new issue. The existing problem is fishermen that have been going out at 3:00AM. Even if they're careful about everything, sounds carry very easily. George Cassidy lives closest to the ramp and has the most problems with noise. We want people to use the ramp, but Jim doesn't feel the people that live next to it should have to go through some of these problems. The existing sign does not address launch times. It's more like a Town Park sign that says it opens at 6AM and closes at 10PM, but no launch details. Some of the ideas in the past were to just simply change the sign, but that would involve creating an ordinance and then enforcing the ordinance. Another idea was to have a gate on a timer that opens and closes automatically. John Hammarstrom found gates that are either solar or battery operated and they are between \$2,000 and \$3,000. There are also people that are still partying out there after the bars close. A gate may address those problems as well. Dale stated our constable and the County police should be made aware of the partying problems.

Dale asked if we received any funding to rebuild the ramp. Steve Parent explained that, yes, the Town received funds. One of the conditions was the town "will keep the facilities open to general public during reasonable hours consistent with the type of facility." Also, since the launch isn't considered part of a Town road, a gate would be legal. Contact should be made with the DNR just to make sure a gate would be okay with them. John will go out and measure for the size of gate we need and bring the cost back to the Board. The Board will go to work on a resolution or ordinance to establish hours. The Board will take it one step at a time.

Discuss/decide boat and trailer parking guidelines for the Marina – There were some trailers parked in both the fire station lot and the green space behind Associated that were not attached to vehicles and no one really knew how long they'd been there. Since Wisconsin doesn't require license plates for trailers, there's no way to trace them once they're parked. John explained the policy they've been using is that the fire station lot is

48 hours or less. If they're going to be parked for 48 hours to 7 days, they should use the green space behind the bank. For more than 7 days, they should park at the Rec. Park. Dale said we need to have an ordinance in place in order to tow something. The only time it's really bad is during the tournament. Even during that, Jim said there was only one day where both lots were full. One of the problems with the signs currently posted for short term parking is that they don't define what "short term" is. We could also create a map detailing the different parking areas. The "tow at the owner's expense" part of John's handout should be taken off until we find out if we have an ordinance to back it up. Doug will look into it.

Robert Janda – Discussion/possible decision on sidewalk installation on Bluff Road – With the continued expansion of properties on top of the Bluff, more and more people are walking on Bluff Road to get to the downtown area. Steve Parent's first concern is the right of way. There are some discrepancies in various surveys. The pavement is currently 24 feet wide and, assuming the actual right of way is 50 feet, that leaves about 13 feet on each side. So if you pull over about 6 feet for a paved sidewalk, there will only be 7 feet to taper back down to grade. There would probably have to be some kind of retaining wall on the bottom and have some rock removal on the top. A rough estimate Steve came up with several years ago was about \$66,000. Dale suggested having some sort of step down walkway system.

Bob Janda doesn't really have any design ideas, but he is truly concerned about potential accidents. He knows it won't be easy, but feels it should happen eventually.

There also may be some ADA requirements that will have to be considered in planning. The south side would probably be the best side to put it on. Steve will begin getting some more details and we'll talk about it at a future meeting.

Engineering report – Possible decisions on Mill Street parking lot and Chapel Lane drainage issues – Now that the DOT has finished their resurfacing project, they relocated the entrance to what we wanted. Based on the work completed, Steve finished the plans and presented them to the Board. This layout seemed to be the most economical. It will be 14 parking spots, two of which will be handicap stalls. There will be storm sewer that drains the interior of the parking lots and he added a yard drain at the bend of the parking lot that will drain the area between Nathan Nichols' building and the curb. Suggestion was for mountable curb. He put together a cost estimate based on the final layout, which is \$34,437. Dale mentioned there was nothing listed for rock removal. Steve will have to recalculate the cost, figuring in rock removal. Steve was thinking this could be advertised the next two Saturdays with a September 3<sup>rd</sup> bid opening. Jim would like to talk to Nathan first. Steve said the completion date in his specifications is October 31<sup>st</sup>. We'd probably want to wait for them to start until September 28, after Autumn Fest. There might also be some portions that could be completed in spring.

For Chapel Lane, there is an existing sewer line that serves Maxwellton Braes. The trench is about 2000 feet long and was blasted into the rock. There is about a 40 foot drop in grade from the top to the bottom. Because the trench bottom is filled with stone, any

rainwater or groundwater flowing down the hill gets into that trench and runs into the existing trench. It bubbles up out of the ground on the west side of Chapel Lane. Steve is proposing putting in a couple of cross drains in the trench with perforated pipe and surrounded by stone. Also an anti-seep collar would be installed, which goes around the pipe so that the water will hopefully enter into the pipe and follow it out to the lake. The most logical route to follow would be along Maxwellton's easement. The easement is very specific, however, and we'd have to enter into negotiations with the property owner. Steve is thinking the only way this can be fixed is to get a pipe out to the lake. It would probably be 12 inch pipe with a foot of cover. The option Steve presented would be the easiest. Going along the other side would be the second option. Steve will contact the property own in question.

Discuss/decide bill from Ed Gersek Inc. – Steve got a call from Gersek saying they had additional charges from the rock removal company from when they hit the force main during the storm sewer project. If it wasn't properly marked, they may have a legitimate complaint about downtime. Gersek billed us because they got billed by the rock removal company. Steve will do some research on it before we pay it.

Discuss/decide mowing procedures for Bues Point/Cana Island area – Group of people are requesting mowing be delayed until October 15 or after. They are concerned with the Dwarf Lake Iris being out there. We will not cut until October 15 or after. Clerk will write a letter to the County Highway Department. This will not, however, apply to tree trimming. Tree trimming will still be done when needed.

John Meredith – Anclam Park landscaping project update – We need some pictures of the Anclam dock back when there were structures on it. That would help get some things through the DNR. John met with Kevin Peil and it turns out he basically needs the entire end of the jetty for the Fourth of July fireworks, so John had to come up with plan B. He presented both the original plan and the new, fireworks-friendly plan, copies of which are available for viewing at the Clerk's office. John will continue the process with plan B.

Discuss/decide Scenic Byways Resolution – Town of Egg Harbor has now backed out, so it would no longer be a loop. From the sounds of it, there is quite a lot of grant money available through this program. One thing we'd have to include is the "commercial areas" of the highway, as they are automatically excluded. We'll need to get some clarification on what, exactly, we need to do to define the business district. It sounds like if there are two contiguous commercially zoned parcels, they are excluded. Motion made/second Peter/Bob to conditionally accept Resolution #2009-3 supporting the Scenic Byways designation, pending clarification being made on paragraphs 5 and 6 to the satisfaction of the Chairman. Jim, Peter, Bob, Barb, aye. Dale, nay. Motion carries with 4 ayes and 1 nay.

Discuss/decide Door County Comprehensive Plan Resolution – This doesn't need to be approved until October 15. Peter will send everyone a link to the website that has everything on it, including the draft plan. The Town will have to approve this resolution. There will be presentation of the plan at the Baileys Harbor Town Hall on Monday,

August 24 at 7:00PM. We'll put this item on a future agenda after everyone has learned more about it.

Committee reports – Bob – None.

Barb – Historical Society is moving along. They are in the process of getting the non-profit status formed. There will be a gentleman coming up from the Wisconsin Historical Society to give a presentation. Dale asked about the dog park. Barb explained that at the last meeting, the people who want it were told to come back with a plan. They don't like the dump for the site and Barb suggested using some of the Niedzwiecki property.

Dale – Sewer report – They had discussed raising the manholes on Thimbleberry Lane. The Town sewer employees can put them on. We'll put it on the next agenda.

Chairman – We need to set up a meeting to go over a few employee issues, including the cell phone issue that was originally on the agenda.

Peter – None.

Accept Treasurer's Report – Associated's fees are changing. They took us from a Public Funds to a Business account, but didn't provide any sort of account descriptions. Lois is going to sit down with someone at the Sturgeon Bay office to find out exactly what's going on.

There are some budget changes Lois would like to do. She'd like to transfer \$15,000 from contingency to New Equipment. Also, we'll transfer the paint sprayer to that account. She'll change it to \$17,000. Equipment Repairs is another account she'll need to transfer some to. It will also come from contingency. We'll also transfer \$14,000 from Room Tax Disbursements to Anclam Park. Motion made/second Barb/Peter to accept the changes and the Treasurer's Report. Carried.

Payment of bills – This group of bills includes \$750 to the IRS for the non-profit formation of the Baileys Harbor Athletes Club. Treasurer to determine best account to take it out of, per Chairman. Motion made/second Bob/Dale to pay all bills. Carried.

Motion made/second Jim/Barb to adjourn at 8:31PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk