

Town Board Meeting December 14, 2009

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Dale Williams, Peter Jacobs, Douglas Smith and 6 visitors. Barbara Anschutz, Robert Schultz and Lois Pluff were absent.

Clerk verified posting. Motion made/second Dale/Peter to accept the agenda. Carried.

Accept minutes – Dale asked if the Gersek bill was approved. Yes, it was. Motion made/second Peter/Dale to accept the minutes. Carried.

Accept Treasurer Report – Transfers will be made after the first of the year. Motion made/second Peter/Dale to accept the report. Carried.

Citizen input – None.

Discuss/decide Baylake Bank's request to turn Maxwellton Braes' private roads over to the Town of Baileys Harbor – Bruce Herbst from Baylake Bank was present. The roads in question are not around the restaurant. They are only the roads coming off of Frogtown Road in the lot development. The roads are up to Town standards. Jim stated before the Town makes any decision, he'd like to see what the homeowners want to do. Most of the owners live out of state. The Bank will send out letters and go with majority moves. Baylake will handle communications with the owners. Dale explained that there are documents that are drawn up, but not recorded, for a homeowner's association. If the Town were to take them over, it would get about \$1,300 in gas tax. Of the 33 lots there, 24 of them are sold. Baylake will contact the Clerk when they have more information. Clerk will also call Randy Nesbitt to let him know where we're at and to see if there anything else we need to do.

Bruce Hill – Update on Community Marketing Funds program – Bruce delivered the information, a copy of which is available in the 2009 Minute Book. Going forward, Jim stated we should keep the CMF in mind when/if we talk about giving the Baileys Harbor Community Association a share of the Room Tax dollars. Bruce will be working with the Association on spending the CMF.

Bruce Hill – Discuss/decide possible placement of Door County Visitor Bureau informational signs – The Visitor Bureau has been through the Baileys Harbor Town Board with this request before and did not follow through to complete it. They're asking to put up the blue wave logo sign in every town. The signs in question are the two signs on the roof of the kiosk, the sign by the Information Center entrance and the sign by the McArdle Library entrance. The DCVB will pay for and install it. The BHCA is aware that this is being done. Motion made/second Dale/Peter to approve the installation of the four "Visitor Information" signs as proposed. Carried.

Discuss/decide renting a Port-A-Potty for recycling days at the Rec. Park or the possibility of moving recycling to the Fire Station parking lot for the winter – It would be about \$63/month for a port-a-potty. Dale thinks it should be moved downtown. Then the facilities are available and it may be more convenient for people. They could be placed in the second parking lot and there is plenty of room. Motion made/second to the upper parking lot of the Fire Station from November 1st through April 15th. Carried. Clerk will make the proper notifications.

Discuss/decide pay request from Northeast Asphalt for Mill Street project – Baudhuin, Inc. is recommending withholding \$1,500. Dale's feeling is to retain 5% of the total cost, less Nathan Nichols' portion, for a total retainage of about \$2,300. Clerk will be sending an invoice to Nathan Nichols. Motion made/second Dale/Peter to authorize pay request #1 for the following amounts: \$37,919.50, \$7,650.00, \$4,445.00 (which will be billed to Nathan Nichols), and withhold \$2,300.00. Carried.

Discussion on engineering report, if any – Gersek will be doing the Anclam Beach project in spring. County Road F fieldwork was done. Baudhuin is working on a plan showing existing conditions. The product may begin around April 1, 2010, to be complete before July 4th. A copy of the engineering report is available in the 2009 Minute Book.

Adopt Resolution #2009-5, a Resolution Increasing the Rates for Sewer Use – Increase was approved at a prior meeting, now the resolution needs to be approved. Motion made/second Peter/Dale to accept Resolution #2009-5 which increases the rates for sewer usage effective January 1, 2010. Carried.

Discuss/decide future Sewer Committee guidelines – Paul Kordon asked Jim a while back if it was necessary to have meetings every single month. Gary Nelson was in the audience and he felt every other month would probably be okay. The main thing is replacing Jim Tishler. Town Board will appoint a new member to the committee next month.

Accept resignation of Kay Hanna from Baileys Harbor Parks Committee – Motion made/second Dale/Peter to accept Kay Hanna's resignation from the Parks Committee. Carried.

Appoint election workers for 2010-11 – The presented regular workers are Kim Burns, Sally Zak, Jane Pluff, Loretta Prust, Bonnie Viste, Doris Parent and Jola Gray. The alternates are Gordon Rowley, Michael Meulemans and Barbara Shine. Max Sample resigned from his position as a regular worker, so Loretta Prust was moved up to a regular and Michael Meulemans was added as an alternate. Motion made/second Peter/Dale to appoint the presented people. Carried.

Committee reports – Chairman – Meeting to appoint fire chief will be this coming Thursday at 6:00PM.

Barb – Town Hall/Cemetery/Parks – None.

Peter – Planning – The Town was approached by a consultant about conducting a review process for Smart Growth. He's from Green Bay and has very reasonable rates. It sort of falls in line with the proposal that Bill Jacobs presented a couple of months ago. Jim was thinking we could have a joint meeting with the Planning Commission and have him come up and give a presentation. Jim will talk to Cal Oldenburg and see how he wants to handle it.

Bob – Roads – Bob was absent, but Peter had a question about the School Street project. Dale explained there are three different options. One would be to dead-end it. Another would be to get easement to make it wider. The final would be to make it a one-way.

One other item under Chairman Report: Dale asked Jim about the letter in the Board's packets from Mary Hedeem. Jim explained the situation and will be sending letters in the near future.

Motion made/second Peter/Dale to pay all bills. Carried.

Motion made/second Dale/Peter to adjourn at 8:04PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk