

Town Board Meeting October 12, 2009

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Barbara Anschutz, Dale Williams, Douglas Smith and 33 visitors. Robert Schultz and Peter Jacobs were absent.

Clerk verified posting. Motion made/second Dale/Barb to accept the agenda. Carried.

Accept minutes – One correction from the Planning Commission minutes of October 5. It should read “could not use corrugated metal.” Motion made/second Dale/Barb to accept the corrected minutes. Carried.

Accept Treasurer report – Lois gave John Hammarstrom and Don Prust the yearly transactions for review prior to budget time. Budget adjustments will be done in December. Will be comparing accounts with other banks to see how the transaction fees are in line. Sewer budget meeting is October 20th. Parks Committee will be doing theirs on October 19th. Overall budget meeting will be November 3rd at 6:00PM. Dale asked where the money for the highway project has come out of. Lois explained it came out of roads. Clerk stated there is one large bill in tonight’s batch of checks from the DOT for the majority of the project. Jim reviewed it with the engineer and it made sense. Motion made/second Barb/Dale to accept the Treasurer’s report. Carried.

Citizen input – Mary Ann Johnson stated a copy of the historical DVDs has been given to the Town.

Don Sitte wanted clarification on the date of the next regular monthly meeting. He thought Lois had said the next meeting would be early in the month. It will still be the second Monday.

Bill Jacobs – Offer suggest on methodology for possible future Smart Growth/Comprehensive Plan amendments/changes – After the Smart Growth/Comprehensive Plan core discussions were had and after the decision the RPC made, Bill had contacted Jim and they had a discussion on how to handle future changes and make sure they have a future road map of what should happen. Bill put together a framework to try to move forward that he’s recommending to the Board. He is speaking on behalf of a number of people. He thought would be helpful to be proactive and come up with an idea as to how to proceed. Bill read through the plan, a copy of which is available in the 2009 Minute Book. As for facilitators, they found quite a few resources that could be interviewed. Jim feels the plan presented is pretty self-explanatory and he feels the Board understands it’s going to take some sort of formal procedures such as this to make sure everyone is in the loop. He does feel, at first glance, it may be a little ornate. The next step would be to get it to the Town Planning Commission. There really is no deadline to revisit this. Lois asked if there was some sort of budget number estimation. She would like to see them get a price range to Doug. Joan Holliday mentioned there are various funding sources. Depending on the scope of it, the companies could tailor the program to our needs. So if Doug had the time to do some of

the newsletters and research, it would limit the scope of what would be required of the company. Rob Burke from the UW Extension does a lot of this sort of thing as volunteer work. He would probably do a visioning exercise at no cost. There is also grant money that is available. Gibraltar and Liberty Grove are also in baby steps of reexamining their plans. November 2nd is the deadline for writing a grant for 2010. When we do budgets in November, we can take a look at everything and perhaps budget something. What Jim sees as the next step is to talk about it a little more in depth and then talk with the Planning Commission. Clerk will look for prior grants that were written.

Bryan Nelson – Tourism Zone Commission report – Handed out a previous year comparison, month by month. August was down 8.1%. Baileys Harbor was down not quite 3%. Baileys Harbor has continued to beat the County overall. For the entire County, we're down about 2.6%. Prosecutions on non-compliant properties are continuing.

Baileys Harbor Historical Society – Update on survey results – Barb stated that of 1600 survey cards mailed out, 389 have been mailed back. 284 were in favor of purchasing the McArde property. Roy Cole spoke. He thanked the Town Board for providing funds to help them get started and moving in the right direction. Surveys said the McArde home should not be purchased with Town money. The next goal of the society is to have an organizational meeting. The Society is recommending not moving forward with the purchase of the McArde house. A letter will be sent to the Schorers.

John Meredith of Lakeshores Landscape – Review Anclam Park landscaping design plan and approve going forward with the permitting process – John presented the information that was presented to the Parks Committee. They are going for a few more things with the DNR than would ordinarily be allowed, given the fact that the jetty is actually manmade structure. Some other things that would need to be added are an electrical plan if lighting is going to be providing on the jetty. Also, water running out the jetty for the fireworks may be a good idea. The overall plan would be very low maintenance. He is trying to maintain a natural beach environment and guide people to certain areas. Bryan Nelson asked if any thought was given to continue accommodating the kite boarders. The intent is to keep all of the current uses happening. Suzanne Bauldry asked about maintenance. John stated the maintenance will be kept down. We have to allow for patterns of growth. John is thinking the overall cost is \$550,000 to \$600,000, \$180,000 if which is for the pavilion alone. Since the jetty is manmade, the DNR doesn't really know how to handle it. Suzanne Bauldry suggested presenting the plan as a PowerPoint presentation. Motion made/second Barb/Dale to proceed with the permitting process. Carried. We will have to determine a bulk line as a town ordinance. Drawings and plans are available in the Clerk's office.

Approval of McArde Library Advisory Board Members – Jim read librarian Jeanne Majeski's letter into the record, a copy of which is available in the 2009 Minute Book. Motion made/second Jim/Barb to appoint the stated people to the McArde Library Advisory Board. Carried.

Consider a motion to approve Resolution #2009-2, Approving and Recommending the Adoption of Door County Comprehensive Plan 2030 – Dale asked if the letter has been written on the Armburster situation. It has not, but it will be brought up during the public hearing at the County level. The County took the Town comprehensive plan and rolled it into theirs. Motion made/second Jim/Barb to approve Resolution #2009-02. Carried.

Discussion on Door County Zoning Ordinance 3.15(6)(b) – Town of Baileys Harbor Special Development Requirements regarding the use of metal siding in certain zoning districts – In 1998, the Town Board decided that corrugated metal buildings shouldn't be allowed. It currently only applies to zoning districts, rather than a physical area. The main concern was right in the downtown area. SF20, SF30, Small Estate, Core Commercial, Mixed Commercial, Residential Commercial and High Density are the affected districts. Back then, that would have been fine, but now we have some of those commercial districts out in the country. The reason this came up was because Stone's Throw at Peninsula Center wanted one of these buildings, so we're seeing some places where this rule doesn't work. Ken Uhlhorn was present and stated the Planning Commission touched on it a bit. They wanted to research it further and find out what the feelings of the Town Board were. The gentleman who made his presentation at the Planning Commission level stated it's not corrugated steel he uses, but rolled. To limit it in the downtown area is probably a good idea, but it may not work in all situations. Jim explained that this got put on the agenda to discuss and not to make decisions. The contractor in question is coming back to Planning Commission to make a presentation on November 2nd. Given so much emphasis put on the Core Area, Jim was thinking it could be defined that way. You don't really want to have a steel building in a residential area. Clerk will check with Door County Planning to see if the definition can be defined as an area, rather than zoning districts. Jim feels it's something that needs to be looked at. Planning Commission will revisit the issue and come up with a recommendation to the Town Board.

Consider a motion to determine the percentage of prior creditable service for Resolution #2009-4, a Resolution of Inclusion under the Wisconsin Retirement System, to replace the current pension plan for Town employees – This is to determine if we want to back in time to fund any retirement plan. Jim's feeling is since we've been funding a retirement fund, we shouldn't need to do this. Motion made/second Jim/Barb to set the percentage at 0%. Carried.

Consider a motion approve Resolution #2009-4, a Resolution of Inclusion Under the Wisconsin Retirement System, to replace the current pension plan for Town employees – Motion made/second Barb/Dale to approve Resolution #2009-4. Carried.

Consider a motion to designate Agent and Alternate Agent for Wisconsin Retirement System – Motion made/second Dale/Barb to designate Douglas Smith as Agent and Lois Pluff as Alternate Agent for the Wisconsin Retirement System. Carried.

Consider a motion to determine the percentage being contributed by the Town to the employees' Wisconsin Retirement Fund account – Under the old plan the Town was

contributing 9%. This can be revisited every year. Motion made/second Jim/Barb to contribute the full 11% for 2010. Carried.

Consider a motion to alter the Town of Baileys Harbor Employment Policies & Procedures Article 23 to reflect the changes made by joining the Wisconsin Retirement System – We will alter to say “The Town of Baileys Harbor will pay an amount to be determined each year of the employee’s gross pay to the Wisconsin Retirement System fund.” Motion made/second Jim/Dale to alter the Town of Baileys Harbor Employment Policies & Procedures Article 23 with the above stated verbiage. Carried. Clerk will call Wells Fargo and let them know we are canceling the current retirement fund.

Committee reports – Barb – Met with Wisconsin Historical Society regarding repairs to the Town Hall stairs. Any repairs need to be approved by the national register. Not really sure what to do with the staircase. The historic register plaque is faded. Barb got an estimate of \$477 to get a bronze plaque. There is some money in the Town Hall fund to get that, because we had budgeted \$8,000 for the staircase but have not used it.

Dale – Sewer report – Don is moving along with new meter installations. There have been discussions about whether certain rental properties should be billed as commercial or residential. Clerk will get a list of individual rental properties sales for the year. Since Bob was not present, Dale presented the roads report and stated Baudhuin ha presented plans for School Street. We’ll set the meeting for October 22nd at 6:00PM. Engineer will be present too.

Consider a motion to pay all monthly bills – Motion made/second Barb/Dale to pay all monthly bills. Carried.

Motion made/second Dale/Barb to adjourn at 9:03PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk