

## Town Board Meeting February 8, 2010

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Dale Williams, Robert Schultz, Peter Jacobs, Douglas Smith and 12 visitors. Barbara Anschutz and Lois Pluff were absent.

Clerk verified posting. Motion made/second Dale/Peter to accept the agenda with the amended item. Carried.

Accept minutes – Dale mentioned that part of the minutes include the appointment of a new Fire Chief. Jim explained that Don Prust retired and the Board appointed Brian Zak. It will also be a four-year term. Motion made/second Dale/Peter to accept the minutes.

Citizen input – None.

Del Herrbold of Rural Mutual Insurance – Discuss/decide Town insurance rates/quote – Del presented renewal information, a copy of which is in the 2010 Minute Book. One thing Del would like to do is get together with Brian Zak and go over coverages with him. It's good for the Fire Chief to know the information. The Board will take a closer look at everything next year. We received a good dividend from our Worker's Comp. of about \$4,000 which knocks the cost down. Motion made/second Peter/Dale to approve the renewal of the insurance for 2010. Carried.

Door County Maritime Museum/Door County Parks Dept. – Discuss/decide letter from the Town in support of Door County Parks Dept. effort to remediate parking problems near Cana Island – George Pinney of Door County Parks was present to explain. When the County acquired Cana Island, there was no parking acquired with it. The County's goal is to acquire land for parking. There is a proposal in the works right now that they are trying to raise money for. It helps to acquire grant dollars by showing support. They are looking for a letter saying something along the lines of they need parking by Cana Island and the Board supports their efforts. Dale asked why there can't be parking on the island. George explained only service vehicles are allowed to drive out there, coming down from the Federal government. The reason they allowed it was for insurance purposes for fires, etc. Jim explained we've gotten a couple of letters against this and suggesting that every alternative be investigated. Jim asked if there would be any opportunity where a meeting could be held to address some of the problems such as screening or noise, etc. George explained they are planning on doing that and it's in the works already. There will be no lighting in the parking lot and it will be as discreet as possible. They want to sit down with each neighbor and explain everything and take their input. There are currently no site plans prepared. Another issue that some of people are concerned about is taking another \$1,000,000 off the tax rolls. George stated if the Town could make that a 66 foot wide road, there would be enough parking. Bob explained that there is a court order stating the Town cannot do that. Clerk will attempt to get a copy of the order. Jim feels that purchasing a lot would make more sense than widening the road. Motion made/second Peter/Bob to write a letter of recommendation to Door County

Parks in favor of pursuing off street parking in the Cana Island area, with the letter stating the Door County Parks Department should have meetings with the neighboring property owners before anything is set in stone. Carried. The letter will be written within the next couple of weeks.

Baylake Bank – Discuss/decide request to turn Maxwelton Braes’ private roads over to the Town of Baileys Harbor – Bruce Herbst was present from the Bank. The Bank had sent letters to property owners and followed up verbally. They Bank received one actual correspondence and the rest were to the effect of “sounds good to me.” One question that attorney Jim Smith had is whether or not the road is an outlay. Bruce said that shouldn’t be hard to take care of. Jim Parent stated it isn’t usually the practice of the Board to solicit enthusiasm for the Town to take over a road. He’d like to get some more feedback from the property owners. He feels the responses that were gotten aren’t enough to make him feel confident in making a decision. It also may be in the best interest to wait and see what happens to the property ultimately. He doesn’t have a problem with the Town taking it over, but would feel much more comfortable having more input from the owner’s base. The ownership of the road needs to be determined first. Dale stated the road is considered an out lot. There’s a separate parcel on the tax roll. Bob feels it should be the property owners coming to us. He has no problem taking the roads over, he just doesn’t feel it’s fair doing it this way. Motion made/second Jim/Bob to table the issue with no decision and take a wait and see approach. Dale Williams abstained from the vote. Motion carries, with Dale abstaining.

Baileys Harbor Historical Society - Discussion/possible decision on storage and/or office space – Suzanne Bauldry spoke on behalf of the Society. The survey response was good and they’ve had people offering to donate items. As a Board, they are not read to purchase a building, but because they are getting items from people, they’d like to be able to accept them. If they’re not taken now, they may get lost. Private homes wouldn’t be a good solution. They need somewhere to place the items that they are accepting. The Society was wondering if there was somewhere in the Town Hall to store these items. Since Weight Watchers has left, they were looking at either of the storage areas downstairs. There really is nothing large coming in right now. They just want to make sure the area is protected and safe. They can use the area where Weight Watchers was.

Baileys Harbor Historical Society - Discussion/possible decision on future mailing – The Society is wondering if they could include a sheet of paper with information in the Annual Report. Clerk would need it by the first week in March. That won’t be a problem. Board felt it was okay to include it along with mailing. Suzanne also stated they are looking at purchasing a computer and was wondering if the Town could use some of the Room Tax dollars for that. They would also need a spot to set up a small desk with the computer. We could set something up over behind the voting area, on the way into the back hallway. Jim mentioned the auditors had some questions about what’s called “component units of government.” Clerk explained what the auditors were talking about to the best of his ability. The auditors will have more information at a future meeting. At this point, it’s just something we need to keep an eye on. The Society will come back with a budget proposal after their organizational meeting.

Baileys Harbor Historical Society - Update on Calendar of Activities – Copy of the calendar is available in the 2010 Minute Book.

Baudhuin, Inc. – Engineering report/update on County Road F project – Based on input from last meeting, Steve reworked County F from STH 57 up to School Street and widened it slightly so that there could be parking and sidewalks on both sides. The sidewalk on the north side will be in the same horizontal location, though it will be cut down by the Town Hall and raised as it heads west. The curb will be immediately adjacent to it. Parking stalls will be 8 feet. Travel lanes will be 11 feet. The north side property owners won't see much of a change at all. On the south side, the sidewalk will be about 8 feet off the edge of the pavement. There will have to be some regrading towards the STH 57/CTH F intersection. There is a width transition as the road takes the curve. All-in-all, the alignment works out very well with minimal disruption to existing properties. Water will be caught coming down the hill from Gary Nelson's property. There will be storm sewer that comes up as far as Guy Street. First area from Park Street to School Street is sheet flow. Steve is suggesting bidding out County F as a base bid and Guy Street as an alternate. That would give the Board some time to take a look at where the budget is at. Parking lanes and sidewalks are at the Town's cost. Costs are estimates until Steve gets more accurate pricing from John Kolodziej. He used prices similar to where they were coming in last fall. Steve will try by the end of the month to have it out for bids. Jim stated one thing we should look at doing is put a finishing date in the bid specs. Since Memorial Day is late this year, it would be nice to have it done by then. Steve will put a week cushion in and work backwards from Memorial Day. Steve will try to bring the sidewalk up as far as he can. Steve will keep working on the plan and get to bid spec and work on schedules.

Review and possibly approve finalized working agreement with Community Planning & Consulting LLC (Jeffrey Sanders) – Board and Plan Commission met with Mr. Sanders last week. It's just a confirmation of the time table and procedures that were talked about last week. Motion made/second Dale/Peter to approve the compensation and timeline working agreement with Community Planning & Consulting LLC. Carried.

Discuss/decide repairs on pump at Lift Station #5 (Anclam Park Lift Station) – One of the pumps at Lift Station had to be rebuilt. Cost was \$2,635 and will be coming out of the replacement fund. Jim spoke with Don Prust and told him to come up with a basic timeline so we can start to replace all the pumps in Town so we can start to rotate. There are pumps right now that work a lot more efficiently, but at this point we're just going to rebuild this one. Lift Station #5 is the main one, so Don had to get it done. A new one would cost about \$4,000 or \$5,000. Motion made/second Jim/Dale to approve the \$2,635 expenditure to rebuild a pump at Lift Station #5. Carried.

Discuss/decide replacement of scale at the Wastewater Treatment Plant – The scale is used for testing and is very sophisticated. They're having problems with the current one, but it's going to break one of these days. The plant cannot go without more than a day or two. They may not buy it right now, but they just want to have it approved ahead of time.

Motion made/second Dale/Peter to approve the replacement purchase of a lab scale at the Waste Water Treatment Plant for \$1,905. Carried.

Discuss/decide Tourism Zone Commission Resolution #5-012110, a Resolution to Change the Date of the Tourism Zone Commission Annual Meeting – Clerk explained the resolution. Motion made/second Jim/Dale to approve Tourism Zone Commission Resolution #5-012110, a Resolution to Change the Date of the Tourism Zone Commission Annual Meeting. Carried.

Committee reports – Chairman – None.

Bob – Roads – Maintenance employees are trimming brush along all Town roads. Only had one call so far. On cold days, Barb has had them painting the Town Office and Meeting Room. Bob has some items to purchase and he'll put together a list.

Peter – Plan Commission report – None.

Dale – Sewer Committee report – None.

Motion made/second Peter/Bob to pay all bills. Carried.

Motion made/second Dale/Bob to adjourn at 8:25PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk