

Town Board Meeting January 11, 2010

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Robert Schultz, Dale Williams, Barbara Anschutz, Peter Jacobs, Douglas Smith, Lois Pluff and 7 visitors.

Clerk verified posting. Motion made/second Dale/Bob to accept the agenda with the amendment. Carried.

Accept minutes – Motion made/second Bob/Barb to accept the minutes. Carried.

Accept Treasurer Report – Lois presented the year end budget changes. She just needs to move money from one spot to another. She is pulling money from the fund balance, but it was designated in previous years. \$16,500 is coming from the designated fund.

Motion made/second Jim/Peter to approve the budget changes presented. Carried.

Motion made/second Barb/Bob to approve the Treasurer's Report as presented. Carried. Auditors will be here Jan. 25th through 27th.

Citizen input – None.

Appointment of Brian Zak as Baileys Harbor Fire Chief – Brian has been appointed the new Fire Chief for Baileys Harbor. There was interview process during which three candidates were interviewed. All were very qualified for the position. The Board felt that since Brian was Assistant Chief for the past 12 years, it would be a smooth transition. Motion made/second Peter/Bob to appoint Brian Zak as Baileys Harbor Fire Chief. Carried.

Discuss/decide Petition for Grant of Variance for Richard and Sandra Weisgerber, 2395 County Road F, Parcel #002-22-0614B – Cal Oldenburg was present and explained the situation. The Plan Commission sees three items to justify the variance. First, it was built before zoning setbacks were established. Second, the garage floor is below the level of the road so they have a problem with water running into the garage. Third, because of the water, they have structural damage. They wish to rebuild the garage section on about the same footprint, only bringing the front of the garage out about two feet to have it match up with the front of the house, which has already been approved. Plan Commission voted unanimously to recommend approval. Motion made/second Dale/Bob to write letter to the Board of Adjustment recommending they grant the variance to Rich and Sandy Weisgerber. Carried. Clerk will write letter.

Baileys Harbor Community Association - Request approval to reallocate 2009 Room Tax funds – There had been \$9,000 of the Room Tax money from last year set aside for Historic Preservation. That was before the newly formed Historical Society came about. Now that there is a separate organization that has received money from the Town, the Association doesn't need to have that \$9,000 set aside for historic purposes. Stephanie Heald-Fisher was present and explained that the BHCA would like to hire a part time marketing/administrative assistant and use the money for that. It would be someone that

would help improve collection on memberships, advertising and sponsorships. The person would also be in charge of a lot of the marketing ideas. This person would also work closely with Bruce Hill, who represents the Community Marketing Funds program from the Door County Visitor Bureau. The hope is the person would end up paying for themselves, with extra business brought into the Town/Association. Motion made/second Peter/Barb to allow the BHCA to use the \$9,000 for the Administrative Assistant. Carried.

Baileys Harbor Community Association - Discussion/possible decision on 2010 Room Tax contribution – At budget time, \$5,000 was put in the budget. Lois stated part of the reasoning was because originally the Town Board had given \$25,000 for the first two years to get them going. Now this year, with some of the potential projects that could be coming up, the Town may be able to use those funds. We will wait until their assistant is hired and schedule another meeting to talk about this further.

Amendment item: Baudhuin, Inc – Discuss/decide County Road F upgrades – Steve Parent was in attendance to present information. County will be repaving County Road F this year. They will pave 22 to 24 feet wide, which will be their expense. Anything beyond that, as far as extra parking stalls, curb and gutter, sidewalks, storm sewers, etc. will be the Town's responsibility. Baudhuin did the fieldwork back in late November/early December. They tied in all existing pavement, curbing and sidewalks and also tied in whatever property pins they could find. They also researched all the surveys they could find. The property corners check out exactly, but when they measured across County F, they are only getting between 56 and 60 feet, when it's supposed to be 66. Technically the municipality can take what they need from the property owners. Steve thinks the County is really only concerned about getting the two travel lanes in and having enough room for regular things. Where it really comes into play is what the Town wants to do. The current pavement is actually a little bit to the south of center. Discussion was had in relation to parking spaces. Steve is suggesting taking about 8 feet on the south side of the road up to Guy Street to add parking. After Guy Street, he wasn't factoring parking in, but could probably put spaces on one side of the road. As for curb and gutter, the goal is to bring it all the way to Park Road. Bob feels they should add the parking on one side of the road after Guy Street. It would make sense to look at Guy Street at this time too, since the sidewalk is so bad. Parking could also be added. If curb and gutter is installed, storm sewer needs to be put in. Steve presented some rough costs. There is some money set aside in the storm sewer account, which is lumped together with infrastructure. Guy Street will be put in as an alternate. Bob suggested blacktopping all of Guy Street. Another question Steve had was about sidewalks on County F. In his cost estimate the only sidewalk he has being replaced is on Guy Street. There is room for sidewalks all the way up on the north side. The road is higher than the existing sidewalk on County F, so something will have to be done there. Mountable curb should also be looked at. Steve will make some changes, meet with the County to see what exactly they're going to do, and come back at a later meeting. The grass could be removed between the sidewalk and road on the north side to perhaps make room for sidewalks on the south side as well. Steve will make the changes and come back.

Set date for joint meeting with the Baileys Harbor Plan Commission to discuss Smart Growth Review and Future /Objectives – Jim spoke with Jeff Sanders from Community Planning and Consulting LLC and told him where we were with the Smart Growth plan and we are due for some reviews. He also told him the issue of the controversy over the core area. Jim asked if he is okay with getting into potentially controversial things and Jeff stated that's what he enjoys doing and mediating the discussions. He will meet with the Town Board and Plan Commission at no charge and through that discussion, come up with a pricing structure. Jim feels it would be good to go through the whole plan and revisit the core issue in a somewhat of a manner that has been suggested to us by Bill Jacobs. Bob brought up Mike Honold as a possibility. Jim explained his reasoning for interviewing Jeff Sanders. Meeting will be January 18th at 6:30PM.

Discuss/decide transfer of Baileys Harbor A's and Little League Softball accounts to the Baileys Harbor Athlete Club – There is \$202.99 in the Baileys Harbor A's account and \$3,205.98 in the Little League Softball account. We simply just closing out the accounts and transferring them to the BHAC. Motion made/second Jim/Dale to close out the accounts for a total of \$3,408.97 and transfer it to the Baileys Harbor Athlete Club. Carried.

Discuss/decide Door County Highway Dept. Intergovernmental Agreement and Tasks list – This is an agreement that we sign every year which outlines the duties they will perform for us throughout the course of the year. Exactly the same as last year. Motion made/second Dale/Barb to approve the Door County Highway Dept. Intergovernmental Agreement and Tasks list, with all items initialed. Carried.

Committee reports – Chairman – None.

Barb – Town Hall/Cemetery/Parks – None.

Bob – Roads – Found survey of School Street that will help when we meet with Loren & Annie Peil.

Dale – Sewer – We will need to replace Jim Tishler on the committee. A couple of people are interested, but will post something in the post office and have it printed in the Town news in the Advocate.

Peter – Plan Commission – None.

Motion made/second Dale/Barb to pay all bills. Carried.

Motion made/second Dale/Bob to adjourn at 8:20PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk