

## Town Board Meeting April 11, 2011

Robert Schultz called the regular monthly meeting of the Baileys Harbor Town Board to order at 7:00PM in the meeting room at the Town Hall. Present were Robert Schultz, Peter Jacobs, Roberta Thelen, Douglas Smith, Lois Pluff, Don Sitte (Chairman-elect) and 12 visitors. Jim Parent and Barb Anschutz were absent.

Clerk verified posting. Motion made/second Peter/Roberta to accept the agenda. Carried.

Accept minutes – Motion made/second Roberta/Peter to accept the minutes. Carried.

Accept Treasurer Report – The new fire truck was paid for at \$78,000. Money will be brought forward from the designated fund. Interest payments were due on the loans. Motion made/second Peter/Roberta to accept the Treasurer's Report. Carried.

Citizen input – None.

Review bids/award contract for the following work at the new maintenance building site: Mound system & industrial wastewater holding tank, well, well pump, pressure tank system & water softener and asphalt – Steve Parent was present to go over the bids and explained these items were separated out to try to keep some of the work local. Bids were accepted and opened earlier in the day. Soil Specialists is the low bidder for the mound/holding tank at \$18,766.35. Charlie's Pumps is the low bidder for the well at \$5,305.00. Euclide was lowest for the well pump, pressure system and water softener at \$5786.50. Since Euclide didn't get the lowest bid for the well, Steve will check with them to see if they're comfortable with someone else drilling it. For the asphalt paving, Northeast Asphalt came in the lowest at \$22,461.55. We will wait on awarding the two well related items. Motion made/second Peter/Roberta to award the septic system and industrial wastewater portion to Soil Specialists. Carried. Motion made/second Bob/Roberta to award the asphalt paving portion to Northeast Asphalt. Carried.

Discuss/decide possible adjustments to personal property tax bill/assessment for Anissa Ehmke DBA Espresso Lane Coffee – Anissa would like her assessment lowered for her personal property and a discount on the bill that was due in January. She feels a proper value is \$13,600 rather than the \$35,000 it is currently assessed. Mike explained his reasoning for having it assessed at \$35,000. From 2006 through 2008, it was assessed at \$30,000. In 2009 it was raised to \$50,000. Last year, he lowered it to \$35,000. In 2010, Mike sent a personal property statement for Anissa to fill out and she put \$643 on it. Mike did comparisons with other coffee shops in the area and it varied from \$14,700 to \$60,000. Anissa owns all equipment except for the venting system. She wasn't aware of what she was assessed until she received her property tax bill. The assessment cannot be lowered at any time other than the Board of Review, so the Board would have to determine if there should be a discount. Mike will visit the business and the Board will make a decision at the next meeting.

Discuss/decide stump removal and brushing for maintenance building site – This item was not bid out because it was estimated to be under \$5,000. Since Harbor will be moving in to begin doing excavation for the foundation, Bob's thought was they could just do the stumping and brushing. Motion made/second Peter/Roberta to request that Harbor Construction remove stumps and do the brushing at the maintenance building site. Carried.

Consideration of propane service for new maintenance building – The majority of the propane service the Town receives is from Lakes Gas. Steve did some price checking and they came up much cheaper for installation of an underground tank at \$2,520. Bollards should be installed around the perimeter as well. Motion made/second Peter/Bob to buy the tank from Lakes Gas. Carried. The protective barrier will be installed after the tank is placed. The maintenance employees could do it.

Engineering report – Researched Cana Cove Road and it is a 50 foot ROW. A composite survey map was prepared for Chapel Lane showing the east and west ROWs. Steve will come up with a plan to repave it to be about an 18 foot wide road. Since we will be having a road check, we can look at Chapel Lane at that time. Clerk will let Steve know when that is.

Discuss/decide temporary class "B" beer license for Baileys Harbor Community Association during Trout Tournament, 4<sup>th</sup> of July and Autumnfest – Motion made/second Roberta/Bob to approve the temporary class "B" beer license. Carried.

Discuss/decide \$2,500 disbursement to the Baileys Harbor Historical Society – This is a budgeted item. Motion made/second Roberta/Peter to disburse \$2,500 to the BHHS. Carried.

Discuss/decide estimate from Lake & Pond Solutions for routine maintenance at Marina – This is for standard yearly maintenance at the Marina for the cleanup of algae. Motion made/second Peter/Roberta to approve the estimate from Lake & Pond Solutions for \$1,294.23. Carried.

Committee reports – Bob – Roads – Road check scheduled for April 23 at 7AM.

Peter – Plan Commission – With the referendum done, we have information to proceed with completing the Land Use portion of the Smart Growth plan and we'll have to bring Jeff Sanders back into the process. The Town Board needs to review the Implementation portions of the existing plan that have already been reviewed by the Plan Commission. It might be a good idea for the Land Use portion to be a joint meeting. After everything is finalized and we have a full draft, there will be a public hearing. The Bike Plan also needs to be reviewed/alterd and adopted.

Roberta – BHCA – Trout Tournament is this weekend. The Baileys Harbor Athletes Club is joining them and they are serving chicken booyah, hot dogs and brats.

An organizational meeting is tentatively scheduled for April 25 at 7:00PM.

Don Sitte thanked Jim Parent for his service to the Town.

Payment of bills – Motion made/second Peter/Roberta to pay all bills. Carried.

Motion made/second Bob/Peter to adjourn at 8:05PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith

Town Clerk