

## Town Board Meeting August 8, 2011

Donald Sitte called the regular monthly Town Board meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Barbara Anschutz, Robert Schultz, Roberta Thelen, Douglas Smith, Lois Pluff, John Hammarstrom, Steven Parent and 19 visitors. Peter Jacobs was absent.

Clerk/Administrator verified posting. Item #11 will be moved up to #5. Motion made/second Roberta/Bob to accept the agenda with the change. Carried.

Accept minutes – Motion made/second Bob/Roberta to accept the minutes. Carried.

Accept Treasurer Report – Nothing out of the ordinary to report. We received our state recycling aid of \$4,671.00. Motion made/second Barb/Bob to accept the report. Carried.

Citizen input – None.

Discussion and possible action on Segways on Town roads and sidewalks – The owner of Segway the Door Tours was present and gave an overview and history of his company. It is their 7<sup>th</sup> year in business. Their tour guides are extensively trained. They start in the fire station parking lot, go through the Town Hall parking lot and cross at the crosswalk. They used to cross at Park Road, but since concerns were raised about not crossing at the legal crosswalk, they have changed the route. There is a training session prior to the tour to make sure everyone is comfortable before leaving. There are no more than 8 people per tour guide. He is insured with full coverage and never had to use it in seven years. There has never been an incident when a car or pedestrian has collided with a Segway. The only complaint he's had from Baileys Harbor is last year when several of his customer went into someone's driveway. The law states that Segways are supposed to be on the right side of the road, or a sidewalk if available. If the speed limit is more than 45 miles per hour, they are not allowed on the road. They can ride two abreast if it does not hinder traffic. There were two incidents in Baileys Harbor. At one point, the sand from Ridges Beach was across the road and someone hit it and fell. The other was when there was scaffolding on the sidewalk and someone hit it and fell. Since this is another business bringing people into Town, we'll let it go for another year and revisit it to see if there have been any problems.

Update on Public Works building – Doug reported that the frame of the building has been put up. A pay request was received late this afternoon. The new projected finish date is October 15.

Discuss/decide reconsideration of gate removal at Bues Point Boat Launch – Since the gate was taken down, there have been quite a few more incidents. Signs were stolen and dead fish were thrown onto the neighboring property. They were launching prior to when the gate was opened as established by ordinance. Given the problems, the gate should be put back into operation until further notice. John Hammarstrom is getting keys made that will be given to emergency personnel, the Town Chair and Town Administrator. Motion

made/second Bob/Bert to leave the gate functioning at Bues Point Boat Launch.  
Discussion: We'll talk about next year's tournament at some point in the future. Vote taken on motion, all ayes, carried.

Discuss/decide contract for Chapel Lane drainage project – The estimate came in under \$25,000.00 so a Class 1 notice was required. Soil Specialists was at \$21,622.50. Joseph Parent Enterprises was at \$19,479.00. Harbor Construction came in lowest at \$19,296.00. Before any improvements are made to Chapel Lane, this project should be done. Steve Parent is recommending awarding the contract to Harbor Construction.  
Motion made/second Barb/Bob to award the contract for the Chapel Lane drainage project to Harbor Construction for a price of \$19,296.00.

Set date for Chapel Lane road improvement meeting – Steve handed out a tentative plan where he laid out an 18 foot road with a 2 foot shoulder. The Board members will review it individually and we'll set a date for a meeting with property owners at a later time. Prior to that meeting, the Town engineer will place stakes along the planned road. Work most likely would not begin until spring, with it being bid out this winter.

Update on Cana Cove Road – Brushing has been finished by Town employees. Currently there is about 20 to 23 feet of gravel base there. The plan is to put in 20 feet of pavement. Road will be raised up for better drainage, but we won't be filling in any wetlands. At the end of the road, by the cul-de-sac, will probably end up being sort of a T turn around, as the right-of-way is only 50 feet.

Update on Baileys Harbor Composting Site – We are looking at fixing up the old Town dump site to create a composting site. The property to the north is DNR property and our road actually comes on that land. The wetland is identical to the tree line, so no trees could be cut. There is enough area to level it off, which would be the first step. Details of how everything will work still need to be figured out, but we'd just like to get some budget numbers. We'd still need a place to put the sand from dredging the Marina. The Fire Department would also still need area for their Jaws of Life training. Engineer will work on budget numbers.

Pay request from Soil Specialists for Public Works Building site improvements – Engineer inspected everything and is recommending paying with a 5% retainage. Motion made/second Barb/Bob to pay \$18,235.82 to Soil Specialists for work at the Public Works Building site. Carried.

Discussion on possible implementation of a power loading ordinance for Town boat launches – There currently is signage up year round stating that there is to be no power loading boats on trailers at all boat launches in Town. This stirs up the bottom. Kangaroo Lake has a big hole at the bottom of the launch. It would be hard to police this. We'll look into it more.

Brian Zak – Discuss/decide purchase of a rescue boat for the Fire Dept. – Fire Chief Brian Zak explained that in the month of July alone there were five water rescues. In

those situations, they have to rely on other agencies to provide water transport, such as DNR Warden Mike Neal, the Coast Guard from Sturgeon Bay or Washington Island, or neighboring departments that have water transport equipment. With the increased activity in the Harbor, it may be time to look into this. The Board authorized Brian begin getting estimates and doing research for the right type of boat and he will come back to the Board when he has some solid numbers.

Discuss/decide contract renewal terms for Town Assessor – Motion made/second Barb/Roberta to approve a new contract with Michael J. Walker for \$45,000.00 for the 2012 year. Carried.

Discuss/decide Petition for Zoning Text Amendment from the Door County Resource Planning Committee in relation to various parking requirements – Motion made/second Roberta/Bob to send a letter of approval for the zoning text amendment. Carried.

Discussion and possible action on a driveway standards ordinance – Bob had received some complaints regarding new driveways being constructed that aren't wide enough. Doug got a copy of Liberty Grove's ordinance, so Bob would like the Board members to take it home and review it for a future meeting. The Plan Commission will work on it as well.

Discuss/decide temporary class "B" beer license for Door County Land Trust – Motion made/second Bob/Barb to approve the temporary license for Door County Land Trust. Carried.

Committee reports: Chairman/Marina/Wastewater – Permit for dredging will applied for next year, otherwise we would lose a year on the current permit. They are only doing a maximum of 5 year permits now. Keys for the gate at Bues Point will be made for the Chair, Town Constable, Fire Chief, Assistant Fire Chief, Doug and the local DNR warden. John and one of his employees will be attending a class for the new regulations on gas storage. A stop button may need to be installed right at the pump. The Marina itself is having a good year.

Bob – Roads – Seal coating was done on Summach and Fairview. Rubberized crack filling was done before that. Will be doing a section of Kangaroo Beach Road. For the sidewalk work that will be done this year, the grass area between the sidewalk and the road will be removed.

Barb – Town Hall/Cemetery/Parks – Carpet will be installed on the lower level next week. The Historical Society room as been started. Don stated that at some point, we should look into a new office space with a counter, etc. It's something to start thinking about. Parks Committee will dedicate their entire meeting the Bird City program.

Roberta – BHCA/Historical Society/Community Programs – BHCA meets tomorrow and they're working on Autumnfest. Historical Society will be having another program on

September 17. All programs are recorded and available in the library. Paper shredding day will be October 8 from 10:00AM to 1:00PM to coincide with recycling.

Payment of Bills – Motion made/second Barb/Bob to pay all bills. Carried.

Motion made/second Roberta/Bob to adjourn at 7:25PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk/Administrator