

Town Board Meeting November 17, 2011

Donald Sitte called a special meeting of the Baileys Harbor Town Board to order at 3:30PM at the Baileys Harbor Public Works Building. Present were Donald Sitte, Robert Schultz, Barbara Anschutz, Peter Jacobs, Roberta Thelen, Douglas Smith, Ken Dibelius (general contractor) and Dan Roarty (architect).

Clerk/Administrator verified posting. Motion made/second Barb/Bob to accept the agenda.

Tour public works building with architect and contractor to determine if it meets substantial completion – The Board toured the building along with Ken Dibelius of Ko-Bra Buildings to go over what needs to be finished. Some items that need to be completed: window in break room door, outlets in break room, light fixtures, barrel bolt on gates on mezzanine, handrail for stairway, steel should be placed on gates and along stairway and several other items that will be included on a punch list. Dan Roarty of Dimension IV arrived and explained that substantial completion should be achieved by 5:00PM tomorrow. The maintenance employees will be able to start moving in on Monday. The Town's Building Inspector will also be contacted for a final inspection. In the event any issues come up, Ken and/or Dan are to contact Bob Schultz or Barb Anschutz.

Motion made/second Bob/Peter to adjourn at 4:26PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk/Administrator