

## Town Board Meeting March 12, 2012

Donald Sitte called the regular monthly Town Board meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Roberta Thelen, Peter Jacobs, Douglas Smith, Lois Pluff, Steve Parent, Paul Denis (auditor) and 6 visitors. Barbara Anschutz was absent.

Clerk/Administrator verified posting. Motion made/second Roberta/Bob to accept the agenda. Carried.

Accept minutes – Motion made/second Peter/Bob to accept the minutes. Carried.

Accept Treasurer Report – January and February payments have been made to the other taxing authorities. 2011 has been closed out. Motion made/second Bob/Roberta to accept the Treasurer Report. Carried.

Citizen input – None.

Paul Denis – Approve annual audit reports – Paul went over the reports, a copy of which is available upon request from Clerk/Administrator's office. 53% of the fund balance is there for contingency. Due to some new government accounting standards, Doug or Lois will need to attend some training this fall. Paul will inform us when the classes will be offered. Overall, the Town's finances are in good shape. Motion made/second Peter/Roberta to approve the audit reports. Carried.

Discuss/decide possible creation of an ordinance establishing vendor permits/fees during Town festivals – Paul Salm, president of the Baileys Harbor Community Association was present and explained that they would like to start charging business and vendors for setting up food/beverage booths during Town festivals. In order to do this, the Town Board will need to approve an ordinance. Motion made/second Bob/Peter to approve the creation of an ordinance establishing vendor permits/fees. Carried. Doug will work with Paul on the creation of an ordinance and it will be brought forward at a future meeting.

Steve Parent – Engineering Report – Steve Parent went through his report, a copy of which is available upon request from the Clerk/Administrator's office. The Board will meet next Monday to award the contract for dredging the Town Marina. The dredging has to be finished by April 7. Three contractors are interested. Anclam Park is on schedule, with the bidding process for the beach remediation portions of the plans occurring in the near future. Work will begin this spring with the sand and grading work being done by June. Any remaining plantings could be done in September. The remaining portions, which will be funded by the Scenic Byways grant, will hopefully be bid out later this year. Currently the DOT is reviewing all of the documents in relation to the grant. If all goes well, the project could be done by the time the beach opens next summer. There will be one more informational meeting scheduled for the Chapel Lane project. There are some land discrepancies by the Kangaroo Lake boat launch that Steve has been working on with Randy Nesbitt. Doug will handle it. The road that enters the Baileys Harbor Green Site is actually entirely on DNR property. Steve has contacted the DNR and it could be as simple as them just giving us a 50 foot easement. Steve will continue working on it.

Steve Leonard/Ridges Sanctuary – Discussion on moving lower range light – Steve explained that, for safety purposes, they would like to move the lower range light out of the current Ridges Road right-of-way. It would be moved away from the road about 15 feet. He just wanted to update the Town Board on their plans. They are still awaiting approval from the Door County Parks Committee and will have

an update at the Ridges Sanctuary Board meeting on April 24<sup>th</sup> at Bjorklunden.

Discuss/decide compensation for alternate commission/committee members – Since we had asked alternate members to attend meeting even when they're not voting, Don is suggesting give them ½ of the compensation which would be \$12.50. We will be able to find money in the budget. Motion made/second Peter/Bob to approve the compensation for alternate commission/committee members. Carried.

Discuss/decide elimination of street light on CTH F – The street light in question is near 2452 & 2460 CTH F. It has been out for several years and came back on. One of the residents no longer wants it. One concern would be safety. The Board members will take a look at the location and it will be back on the agenda next month.

Discuss/decide various zoning text amendments submitted by Door County Resource Planning Committee – Hugh Mulliken was present and went over the packet of information received from the County. For a complete listing, contact the Door County Planning Department. A couple of the more substantive changes to the zoning ordinance involve adding categories for Fine Arts Venues and Commercial Kitchens. The Plan Commission deferred this to the Town Board. At this time the Town Board doesn't have any comments.

Discuss/decide Ordinance #02-2012, an Ordinance to Extend Town Officer Terms In Response to Election Law Changes – Due to the changes, any expiring terms won't be renewed until a week after they expire, thus creating vacancies in Town Officer positions. Motion made/second Peter/Roberta to approve Ordinance #02-2012. Carried.

Discuss/decide tax refund for Bill Cecil due to frontage discrepancy – Bill actually has less property than what he was taxed for. The Town's portion of the overcharge would be \$64.61. Motion made/second Peter/Bob to approve the tax refund of \$64.61. Carried.

Discuss/decide request from Parent Enterprises to waive bill for work on Ward Street – The bill in question was for curb and gutter installation near the new condominiums. We've never charged anyone else for this type of work. Motion made/second Bob/Roberta to waive the bill for Parent Enterprises for work on Ward Street. Carried.

Committee reports – Clerk/Administrator report – As of right now, the Voter ID portions of the new election laws have been put on hold.

Chairman/Wastewater/Marina/Sidewalks report – Don will be talking to Andy Franke about some repairing some sidewalks in case Mark Franke can't get to it since we're one employee short this year.

Bob – Roads – We'll set a date for the annual roads check at the next meeting. Spring cleanup will be starting soon.

Roberta-BHCA/Historical Society/Community Programs – Brown Trout Festival is coming along. They are also working on the Beer Festival in June.

Payment of Bills – Motion made/second Bob/Peter to pay all bills. Carried.

Motion made/second Roberta/Bob to adjourn at 7:09PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk/Administrator