

Plan Commission Meeting June 3, 2013

Gordon Rowley called the regular Plan Commission meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Gordon Rowley, Eugene Stanis, Kenneth Uhlhorn, Carol Williams, James Schorer, William Nelson (alternate), Cal Oldenburg (alternate), Peter Jacobs and Douglas Smith.

Clerk/Administrator verified posting. Motion made/second Ken/Carol to accept the agenda. Carried.

Accept minutes – Personal Energy Ordinance as mentioned twice in the breakdown of priorities from last month's minutes. Second mention should be climate action instead. Motion made/second Jim/Carol to accept minutes with the correction. Carried.

Financial Update – Doug will be printing this out monthly to show the Commission where they're at with the \$5,000 that was budgeted this year for Smart Growth implementation.

Citizen input – Jim asked if the Plan Commission should be involved with the Marina. A Marina Committee has been formed to handle marina issues.

Review sample Plan Commission Code of Conduct and Rules and Procedures – Jim and Gordon attended a Plan Commission workshop in Green Bay and found it to be very informative. An idea they would like to see used is to have a code of conduct and rules and procedures, copies of which were given to everyone. Some items may not fit with the function of the Town's Plan Commission, so everyone will have a chance to review the information and we'll bring it back at a future meeting. Jim, Gordon and Doug will get together and make some edits of stuff that may not be needed for our Town. A document such as this could help clarify what the rules are for site visits, who runs a meeting if the Chair isn't available, etc.

Motion made/second Carol/Ken to adjourn at 6:50PM. Carried.

These minutes are subject to correction at the next regular monthly Plan Commission meeting.

Douglas Smith
Town Clerk/Administrator