

Plan Commission Meeting September 3, 2013

Gordon Rowley called the regular monthly Plan Commission meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Gordon Rowley, Cal Oldenburg, Carol Williams, Ken Uhlhorn, Jim Schorer, Peter Jacobs, Douglas Smith and 1 visitor.

Clerk/Administrator verified posting. Motion made/second Carol/Ken to accept the agenda. Carried.

Accept minutes – Motion made/second Jim/Ken to accept the August 5, 2013 minutes. Carried. Motion made/second Jim/Carol to accept the August 15, 2013 minutes. Carried.

Citizen input – None.

Discuss/decide Plan Commission Code of Conduct and Rules & Procedures – The Commission went over the documents and felt they would be a good resource. Some discussion was had regarding the site inspection section and whether or not a written report would be required. The word “written” will be removed. An oral report would still be given. Other minor changes were to fill in the ordinance and statute numbers where needed and to add the minimum amount of alternates. Motion made/second Carol/Jim to adopt the Plan Commission Code of Conduct and Rules & Procedures with the discussed changes. Carried.

Discuss/decide appointment of Vice-Chairperson – Motion made/second Ken/Carol to appoint Jim Schorer as the Vice-Chairperson of the Plan Commission. Carried.

Motion made/second Cal/Carol to adjourn at 6:34PM. Carried.

These minutes are subject to correction at the next regular Plan Commission meeting.

Douglas Smith
Town Clerk/Administrator