Town Board Meeting March 11, 2013

Donald Sitte called the regular monthly meeting of the Baileys Harbor Town Board to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Roberta Thelen, Barbara Anschutz, Peter Jacobs, Douglas Smith and 8 visitors. Robert Schultz and Lois Pluff were absent.

Clerk/Administrator verified posting. Motion made/second Roberta/Barb to accept the agenda. Carried.

Accept minutes – Motion made/second Peter/Roberta to accept the minutes. Carried.

Accept Treasurer Report – Motion made/second Barb/Roberta to accept the report. Carried.

Citizen input – None.

Paul Denis – Approve annual audit reports – Fund balance is at $1.2 million. $389,000 has been assigned to various appropriations, such as road construction. Unassigned amount is at $829,000 as opposed to $738,000 last year. This is an excellent position to be in for a Town. Motion made/second Peter/Roberta to approve the annual audit reports. Carried.

Del Herrbold of Rural Mutual Insurance – Discuss/decide Town insurance rates/quote – Del Herrbold presented the quotes for the renewal of our insurance policies, copies of which are available upon request. Motion made/second Peter/Barb to accept the presented quotes and renew the Town's insurance policies.

Discuss/decide Application for Conditional Use Permit for Mary & Ray Spangler, 8006 STH 57, Parcel #002-22-0106 – The Plan Commission was unable to make a recommendation due to a majority of members abstaining from discussion and decision. The applicants would like to go from a duplex to a multiple occupancy development, from 2 units to 3 units. This change would make the building commercial and it would need to be brought up to state code, which is not a function of the Door County Zoning Ordinance. Parking would also need to be addressed. Motion made/second Peter/Barb to recommend approval only if the following conditions are met: applicant shall submit to the state building inspector, plans for the intended use, for approval; applicant shall submit to the Door County Planning Department, an occupancy permit for the intended use granted by the state inspector, prior to issuing a county planning occupancy permit; and parking must comply in full with the Door County Zoning Ordinance. Carried.

Update on Community Mural Project – Nancy Rafal presented a new brochure. The artist will be working in June and July. All of phase 1 and phase 2 will be completed. Nancy requested that if anyone know of where to get a platform scissors lift, they should let her know. Also, let her know if anyone has a place for the artist to stay. There will be some sort of dedication event around August.

Discuss/decide Application for Conditional Use Permit for Michael Fischer, 1420 Pine Drive, Parcel #002-04-35312813Q – This would be a zip lining business located at Gordon Lodge. Mr. Fischer was at the Plan Commission and presented the information. The Plan Commission is recommending approval. They have operated a successful zip lining business at Wagon Trail for the past several years. Everything is professionally engineered. Motion made/second Peter/Roberta to recommend approval of the CUP. Carried.

Discuss/decide relocation of BHCA kiosk & Update on Scenic Byways kiosk – The current kiosk houses the DCVB computer, along with brochures and other information. The information that is going to be on the Scenic Byways signs will be a replication of what is currently there now, therefore the current kiosk will be removed. The BHCA would then like to see the southeastern front vestibule of the Town Hall open later hours for people to access brochures. They are planning on hiring one contractor to install all the kiosks, so that will hopefully help decrease the cost. Sturgeon Bay Utility has volunteered to drill the holes for the poles. The goal is to have everything up and running by Memorial Day.

Appoint Plan Commission Chairperson – Cal Oldenburg has resigned as chair. Motion made/second Don/Roberta to appoint Gordon Rowley as Plan Commission Chairperson. Carried.

Committee reports – Clerk/Administrator report – Doug attended an informal meeting with other Northern Door Town and Village officials to talk about ideas as to how to work together in improving economic development.

Chairman/Wastewater/Marina/Sidewalks report – None.

Barb-Town Hall/Cemetery/Parks – The electrical service was improved in the auditorium, in place of a new refrigerator.

Peter – Plan Commission – None.

Roberta-BHCA/Historical Society/Community Programs – The BHHS recently got their newsletter done which listed all of the upcoming events this year.

Payment of bills – Motion made/second Roberta/Peter to pay all bills. Carried.

Motion made/second Barb/Don to adjourn at 7:36PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk/Administrator