

Town Board Meeting May 12, 2014

Donald Sitte called the regular monthly meeting of the Baileys Harbor Town Board to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Barbara Anschutz, Roberta Thelen, Peter Jacobs, Douglas Smith, Lois Pluff and 16 visitors.

Clerk/Administrator verified posting. Motion made/second Bob/Peter to accept the agenda. Carried.

Accept minutes – Motion made/second Bob/Peter to accept the minutes. Carried.

Citizen input – Bob Bultman addressed the proposed cell tower issue. He feels that AT&T is using old technology and that the presenters didn't do a very good job making a case for the need of a tower. He would like to see maps showing where gaps in coverage actually are and encouraged the Town to be proactive. If it has to happen, he's hoping the tower be placed on Town property and suggested the Town build their own tower.

Accept Treasurer Report – We have one more training session with the software vendor to create custom reports. This month, Lois created a new report that lists the account numbers. We received some of our State Highway Aid. Don asked about debt payoff for the year. This year we will be paying off about \$165,000 in principal. The bar screening loan balloons in August. Rates for municipalities have been staying stable. Motion made/second Barb/Roberta to accept the report.

Discuss/decide contract for Marina building repairs/roof addition – Dan Roarty of Dimension IV was present. The pricing that came back was disappointing, with the lowest bid being \$341,543. Blue Sky was close at around \$343,000. Milbach's time frame is around 18 weeks, whereas Blue Sky is saying 8 weeks. Blue Sky did not include a couple of weeks for delivery of items, a week off for 4th of July, etc. Emil came in at about \$362,000. Zeise came in at about \$405,000. The contractors felt the numbers were tight. There is more labor in this project than a conventional project, which is where the larger costs are coming in. Also, the economy has gotten busier for contractors so they are doing a little more picking and choosing of their projects. If we take away the roof element and just do the repairs to the building, we'd be at around \$120,000 or \$130,000. One option we have is to reject all bids and rebid it. If we just fixed the main leaking problems, we could also make it ready for a roof in the future if the Town decides at a later date to go forward with it. After much discussion, it was determined to rebid the project with the roof structure as an alternate. Motion made/second Don/Bob to reject all bids. Motion made/second Bob/Barb to authorize Dan Roarty to rebid the project to fix all of the leaking problems with the roof structure as an alternate. Carried.

Discuss/decide contract for Guy Street resurfacing/sidewalks – Steve Parent was present. Four bids were received, with Harbor Construction the lowest at \$92,363.00, \$14,000.00 of which we have grant funding for from the Local Roads Improvement Program. The section of road from School Street to Howard Avenue was included as an alternate. The right of way is 60 feet which goes into a large portion of a parking area for Orphan Annie's. Rather than have a saw-cut through the middle of the parking lot, we may want to talk to the owner's and see if they want to participate in having the town pave the rest of the area. As an alternative, we could do this project later in the year or next year and include curbing

and sidewalk along the east side of the street. This would result in a consistent road cross section the entire length of Guy Street. It might be a good idea to accept the base bid without the alternate and work with the owners of Orphan Annie's. We will also need to make a change order to connect the sidewalk up to the existing sidewalk on Bluff Road. Motion made/second Peter/Barb to accept Harbor Construction's bid without the alternate, for a total contract of \$83,240.00. Carried.

Progress report on phase 2 of the Anclam Park project – Steve reported that a preconstruction meeting was held last Thursday. The contractor provided a construction schedule. His intention is to start a week from today. He did provide a list of his subcontractors. During construction, daily diaries are required to be submitted to the DOT, along with delivery tickets, correspondence, photos, etc. A labor compliance survey must be done, which means Steve has to randomly pick employees on the job site and ask what they're being paid to ensure compliance with prevailing wage. The general contractor can submit pay requests as often as every two weeks. The Clerk/Administrator is allowed to cut checks for pay requests up to the final pay request. Due to the construction, the park will be closed from May 19 to June 30. The total contract is approximately \$459,000 with grant money of about \$217,000.

Discuss/decide letter to DNR regarding dredging – Steve and Don went to a conference regarding the dredging issues with the DNR. We have to have a letter to them by May 19 explaining what we plan to do in the future to help make sure we don't have issues again. The letter is included in the Town Board's packets for their review. The Town will submit very detailed plans to the DNR in the future. The DNR wants to make sure we can do as much as we want, both inside and outside of the Marina, but we just need everything detailed out on our future application. Motion made/second Don/Barb to send the presented letter to the DNR regarding dredging. Carried.

Discuss/decide planning for sale/purchase of a public works truck – Jeff Kita, maintenance supervisor was present. They have run into a problem with the 2007 maintenance truck. It's looking like close to \$2,000 worth of repairs. Last fall, \$19,000 was put in the budget for new equipment. Steve can just replace the parts for \$200 with a year warranty. Jeff was thinking about carrying over the \$19,000 to 2015 to purchase a new truck and put the 2007 on the Wisconsin Surplus website. Motion made/second Barb/Bob to authorize Jeff to start the process of selling the 2007 truck and budgeting for a new truck. Carried.

4th of July update/possible additional closure of County F – Brynn Swanson of the Baileys Harbor Community Association was present. They have raised \$6,165 for the fireworks so far. The Army Band will be in the parade this year. They're talking with the local horse group about having horse rides in Gerdman Park. There will be entertainment on the roof of the Marina between 5PM and 8PM. The beer stand, food vendors and crafters will be here both Friday and Saturday, plus the farmer's market on Sunday. There will be a second, small, unadvertised fireworks show on July 5th due to new laws that requires license holders to put on two shows per year. Brynn is working with Going Garbage to have easier pickup of trash so the town employees' time will be cut in half. There will be a safety meeting on May 21 with Door County Emergency Services. The vendors have already bought out the entire front lawn of the Town Hall. They may need County F closed on July 5th as well. Motion made/second Peter/Don to authorize the Clerk/Administrator to close County F on July 5th if needed. Carried.

Discuss/decide Application for Conditional Use Permit for Door County Brewing Company, 2434 CTH F, Parcel #002-03-20302811P1 – Barb Anschutz abstained from discussion and decision on this topic. They are looking to amend a condition on their Conditional Use Permit. The condition states that they cannot have any exterior activities between the hours of 6PM and 6AM the following day. They would like to change to allow exterior activities between 6AM to 10PM. The Plan Commission has reviewed it and they are recommending approval. It would include anything actually happening outside, just allowing people to come and go so they could have activities inside the building. Motion made/second Bob/Roberta to recommend approval to the RPC. Carried.

Discuss/decide facility rental fees – With the increased activity on town properties, Barb and Doug reviewed some of the usage fees and presented a spread sheet with the proposed fees, a copy of which is available upon request. Motion made/second Peter/Roberta to authorize implementation of the fees. Carried.

Committee Reports – Clerk/Administrator/BHCA – None.

Chair/Marina/Sidewalks/Wastewater – None.

Bob – Roads – Harbor will be hauling some of the dredged material out of the Green Site.

Bob & Barb – Parks – None.

Barb – Town Hall/Cemetery – The French drain at the cemetery seems to be working well. The flag stone under the flag poles at the Town Hall are starting to show signs of wear and cracking. Andy Franke gave a price of \$1,000 to repair that so Barb told him to go ahead. The south sign fell down early in the winter during a storm, so the maintenance department is working on repairing that.

Roberta – BHHS/Community Programs – Paper shredding is June 28 to coincide with recycling. Regarding the Green Site, it would probably be helpful to have a special meeting to concentrate on planning that. We should also meet with the Historical Society regarding the Toft House. The BHHS is doing a folk art event on June 4.

Payment of bills – Motion made/second Peter/Roberta to pay all bills.

Motion made/second Bob/Barb to adjourn at 8:24PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk/Administrator