

Town Board Meeting October 13, 2014

Donald Sitte called the regular monthly Town Board meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Peter Jacobs, Roberta Thelen, Douglas Smith, Lois Pluff and 18 visitors. Barbara Anschutz was absent.

Clerk/Administrator verified posting. Motion made/second Bob/Roberta to accept the agenda. Carried.

Accept minutes – Motion made/second Peter/Bob to accept the minutes. Carried.

Accept Treasurer Report – Lois presented a budgetary change reflecting the lawnmower sale/purchase. Motion made/second Peter/Roberta to accept the change. Carried. Motion made/second Bob/Peter to accept the Treasurer report. Carried.

Citizen input – None.

Water testing update – Wastewater Plant Manager Don Prust was present and explained that the plant has now been certified to perform water testing. The cost is \$25 per test and they can be dropped off Monday through Thursday. Bottles and detailed instruction forms can be picked up at the Wastewater Treatment Plant or the Administrative Office.

Update on Door County Aging & Disabilities Resource Center – Jake Erickson, Information & Assistance Specialist with the Center was in attendance and presented information on the services the Center offers. Interested parties can contact the center at (920) 746-2372.

Discussion/possible decision on abandoning a small portion of Cana Cove Road – The four property owners along this small portion of road, one of which being the County, have agreed they would like this part of the road abandoned. The land would be split between the four parties. Since the County has no need for it, they would then split their share between the remaining three parties. Motion made/second Peter/Roberta to authorize going forward with the abandonment, with the understanding that the requesting parties pay all legal and recording fees. Carried.

Discuss/decide banners/flags on poles along highway in the downtown area – The Community Association is looking at replacing the current flags with banners that feature the Cana Island Lighthouse. The flags last about a year, whereas the banners are guaranteed for three years. The cost would be covered by the BHCA, but they just wanted permission from the Town Board since this is a very visible aspect of the Town. Motion made/second Don/Bob to authorize the BHCA to put up the new banners at their discretion with American flags being put up on the 4th of July and Flag Day. The Public Works Department will coordinate with the BHCA to get them put up. Carried.

Discuss/decide Application for Conditional Use Permit for Charles & Elizabeth Hoke, 7684 Chapel Lane, Parcel #002-03-29302812H - This would be an extension of an existing use and would add a bedroom on the lower level. Currently, the bedrooms are upstairs. Nothing would be visible from the road. The Plan Commission is recommending approval with the conditions that the work be finished within one year

and that any external lighting be “Dark Sky” compliant. Motion made/second Peter/Roberta to recommend approval with the suggested conditions. Carried.

Discuss/decide Petition for Grant of Variance for Joseph Brisk, 7603 State Highway 57, Parcel #002-03-30302834B – This property is located south of Maxwellton Braes on the east side of the road. Owner would like to replace the existing stone stairway, which is crumbling, with a wooden one. The variance is due to the setback from the highway. The home is older and was built before setbacks existed. The replacement stairway would be either the same size or smaller. The Plan Commission is recommending approval. Motion made/second Peter/Bob to recommend approval. Carried.

Discuss/decide the following change orders for the Marina roof project: Duct Insulation, Railing Brackets & Stainless Steel Edge Support – The duct insulation change order would be an increase of \$1,518.00. The company would remove the existing duct insulation and install new duct insulation. It would include insulation, wrap and new flex ductwork for 8 diffusers. Architect feels this is reasonable and a good idea. The post bracket change order would be an increase of \$1,360.95. The contractor would furnish and install custom stainless steel post bracket to accept “in place” railing posts and secure to deck. Flash into deck waterproofing. Bracket to secure post and railing to meet slate “force” requirements. Architect feels this is a reasonable cost and is necessary. The paver attachment change order would be an increase of \$14,050.00 and would include a custom stainless steel attachment bracket to carry the downturned leg of the precast concrete edge. Architect feels it is a reasonable consideration. Motion made/second Bob/Peter to approve all 3 change orders. Carried.

Update on Marina roof progress – The vertical walls may not have to be removed, which could potentially save the Town around \$41,000.00. Dan will prepare a change order for this. The current schedule is to be finished around the middle of November, but that may not be met. They are taking into account any potential bad weather and measures will be taken to make sure the building is protected.

Clerk/Administrator/BHCA report – The BHCA is busy working on the Halloween party.

Chair/Marina/Wastewater/Sidewalks report – Jim Ahlen was present and gave an update on the Marina. There are currently 7 to 9 feet of water. The Marina closes on October 15. The deck inside will be removed along with the carpeting due to the sewer backup caused during the flooding. The sidewalk project along Bluff Road was postponed due to the unknown cost of the Marina building. It could potentially be done next year. The next Door County Unit Wisconsin Towns Association meeting will be at the Baileys Harbor Town Hall on Monday, January 12 at 7:00PM. Roberta will be in charge of refreshments.

Bob – Roads/Parks – Bissen started blacktopping on Guy Street. The Anclam Park checklist was completed. Harbor still has to finish the piping. Barb authorized the phragmites to be taken care of this year. Bob also stated signage will be made to get the Green Site open.

Roberta – BHHS/Community Programs – The Historical Society is working on scheduling their programs for next year. The County is providing a hazardous waste collection service on November 7 & 8.

Peter – Plan Commission – They are moving forward at looking at the conservation subdivision ordinance.

Peter & Roberta – Toft House – They went to the house and are clear on what's staying and what's not. Electric service will have to be transferred. Dumpster can be removed. The building is structurally in good shape. The Public Works Department will take over the maintenance on November 1.

Payment of Bills – Motion made/second Bob/Roberta to pay all bills. Carried.

Motion made/second Peter/Bob to adjourn at 8:01PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting

Douglas Smith
Town Clerk/Administrator