

Town Board/Marina Committee Meeting April 3, 2014

Donald Sitte called the joint meeting of the Baileys Harbor Town Board and Baileys Harbor Marina Committee to order at 6:00PM in the meeting at the Town Hall. Present were Donald Sitte, Robert Schultz, Barbara Anschutz, Peter Jacobs, Robert Bultman, Daniel Barnowsky, Michael LeClair and Mark Warecki, Douglas Smith and 5 visitors. Roberta Thelen and Jane Pluff were absent.

Clerk/Administrator verified posting. Motion made/second Peter/Barb to accept the agenda. Carried.

Review marina roof/building repair plans and authorize letting the project out for bids – Dan Roarty of Dimension IV architectural firm was in attendance and presented plans for the marina building repairs and roof addition with a cupola. The plans showed the cupola as four-sided, but it will be changed to six-sided. Any lighting would be down-lighting and would meet all the requirements of the “Dark Sky” program. Perimeter lighting was also suggested. It’s something that could be added later. Electrical outlets can be added. They were able to scale down the piers holding the roof up. The truss would be timber truss. There will be an alternate for the roofing material to make it look as close to the Town Hall roof as possible. As for the actual work, digging would be done along the highway side first. There will be a time that the top will have to be off. The building will have to be able to be open, so Dan will write that into the specifications. Water run-off was discussed. Dan’s recommendation is to go without gutters at first and see how it functions. As for timeline, it will be put out for bids on April 15 and bids would be opened on May 8. There would be a site visit for contractors on or around April 22. Award of the contract would occur on May 12, with work potentially starting on May 19. If weather is great and supplies come in on time, it’s possible everything could be done by the 4th of July. Part of the bid specification will include language that the Marina has to be open and accessible at all times. Dan will work with Doug on the bidding process. Motion made/second Mike/Barb to authorize the Marina building project to be let out for bids. Carried.

Update on grant funding and discuss/decide requesting proposals for a marina sediment study – We have successfully received funding from Wisconsin Coastal Management for matching funds to conduct a sediment transport study. The total project is estimated at \$78,115, 40% of which would be covered by the grant. The project has to occur between July 1 of this year and June 30 of next year. There was actually a study done prior to the Marina being built. Doug will look for it and get it to Bob. Even though there was one done, another should be completed since the first essentially didn’t work. The study is needed prior to applying for grants to make any fixes. Motion made/second Peter/Bob to put out a request for proposals for the sediment study. Carried. The Marina Committee will evaluate the proposals that come back.

Update on Marina dredging clean-up – There are a lot of problems with what was done at the Marina. The crane has to be gone as soon as possible, probably the first part of next week. Jeff Kita made a list of everything that was wrong/broken and stressed that it is only what he is able to see as there is still a lot of ice and snow out there. Iron Works Construction will be given a deadline of April 20 to get everything done. Anything that the town has to take care of on our own will be billed to Iron Works Construction. Pictures will be taken of everything.

Motion made/second Barb/Peter to adjourn at 7:35PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board and Marina Committee meetings.

Douglas Smith
Town Clerk/Administrator