

## Town Board Meeting July 13, 2015

Donald Sitte called the regular monthly Town Board meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Barbara Anschutz, Roberta Thelen, Donald Sitte, Douglas Smith and 13 visitors. Peter Jacobs arrived at 6:10PM. Robert Schultz and Lois Pluff were absent.

Clerk/Administrator verified posting. Motion made/second Barb/Roberta to accept the agenda. Carried.

Accept minutes – Motion made/second Barb/Roberta to accept the minutes. Carried.

Accept Treasurer Report – Motion made/second Roberta/Barb to accept the report. Carried.

Citizen input – None.

BHCA Report – Brynn Swanson was present. The shortness of the fireworks show on Sunday was due to a wiring malfunction. Kevin Peil, who helps coordinate and execute the fireworks displays, explained that a connection didn't work and they have to let everything cool off for a period of time. They then found where the problem was and shot the rest that were loaded in the tubes rather than try to disconnect them, which is safer. \$8,495.72 was raised for fireworks. Rather than doing shows on July 4<sup>th</sup> and 5<sup>th</sup>, they are suggesting doing the normal 4<sup>th</sup> of July show and then doing a show on the Saturday of Autumnfest. In order for Kevin and his crew to keep their certification, they need to do three shows every two years. The Town Chair or his designee has the authority to approve fireworks shows, so this won't be a problem. The 4<sup>th</sup> of July safety wrap-up meeting will be on July 22<sup>nd</sup> at 4:00PM. There were no problems with the parade line-up and going from north to south. Brynn actually received thank you letters for the change. Don thanked Kevin Peil for all the work he puts into the fireworks shows.

Consideration of Petition for Zoning Amendment (SF20 to HD) for Elizabeth Hoffman, 7425 STH 57, parcel #002-03-31302832D - The property was purchased in 1994 and is 1.5 acres, on which are 3 structures; a house, a cottage and a garage. The cottage and house were built in the 1940s, with the garage being added in the 1980s. They would like to expand the cottage, which is 24x24' and has a bedroom, a small bathroom and a small kitchen. They would like to punch out the walls by about 12 feet to add bedrooms and expand the kitchen. The end result would be a building around 750 square feet. The septic can serve up to five bathrooms. Since it's a non-conforming property, they were presented with three options by the County. First, they could sign a form stating that they would not rent the cottage for less than 30 days at a time. Second, they could apply for a conditional use permit. And lastly, they could apply for a zoning change, which is the option they chose. When the Plan Commission reviewed this, they had concerns about this being considered spot zoning, as well as the potential for opening up other future uses of the property if someone else were to purchase it. Therefore, their recommendation was to deny the zoning amendment. However, they also recommended that they would support a conditional use permit without having to review it again. Motion made/second Barb/Peter to agree with the Plan Commission's recommendation and forward it on to the Door County Planning Department. Carried.

Consideration of petition from Door County Resource Planning Committee to create a new chapter in the Door County Zoning Ordinance pertaining to communications support structures (towers) and related facilities - In 2013 as part of the budget bill, the state changed what you can and can't regulate regarding communications towers. Currently there are no regulations. The route that Grant Thomas, Door County Corp. Council decided to go was to include as a chapter in the Door County Zoning Ordinance. Exemptions can no longer be made based on height or who owns it. You also cannot have a different permitting process based on how tall a tower is. Aesthetics also cannot be taken in consideration. The only thing that can be taken into consideration is public health and safety. The Plan Commission recommended approval. Motion made/second Peter/Barb to support the implementation of a new chapter regulating communications support structures in the Door County Zoning Ordinance. Carried.

Update on Community Design Charrette application – We have been approved and the team will be arriving on November 5. The application that was sent in is available for review upon request. We should be getting more direction on what we need to do relatively shortly. The point people are Doug Smith, Brynn Swanson, Gordon Rowley, Mariah Goode and Steve Leonard. If anyone is interested in finding out more or in getting involved with it, they should contact Doug.

Update on Anclam Park – Everything is done except for one section to the left of the walkway which needs some stones added. The recycled glass was resealed and it is now very solid. As for the lights along the jetty, Barb is working on getting a schematic for the lights to try to figure out how to get the lenses out and put a film on them that would dim them further. Port-A-Pier will be making an adjustment on the floating pier as it is too high. John Christianson stated that the edge of his property doesn't look good and seems unfinished. Also, the old boat landing area has a lot of erosion. Steve Parent has been working on a permit from the DNR for some riprap in that area. We will most likely always be dealing with issues created by nature, but we'll try to do our best. John should meet with Barb & Bob to see what we do with the area by his property.

Clerk/Administrator report – A new assistant for Doug has been hired. Haley Adams will be starting full time effective January 1, 2016. This Wednesday is the joint Marina Committee/Town Board meeting where Baird will be presenting the Marina Sediment Study. They will also present it on Thursday night at the Ridges' Lake Lessons program.

Chair/Marina/Wastewater/Sidewalks – Mark Jonas has been hired to replace John Hammarstrom as Harbormaster when John retires at the end of this year. Mark will be training with John through the rest of the year. Kiehnau's Garage is looking at expanding their ingress/egress into their property. Since it's a state highway, they will have to work with the state. However, with the sidewalk in that area, the dirt/grass area will be filled in since nothing grows there anyway. Park Road construction should be starting this week, which will include sidewalks.

Barb – Parks/Cemetery/Town Hall – The Public Works staff started putting up the new fence at Anclam. They will also be picking up all the signage for the park. Dave's Tree Service has started treating the Ash trees at the Town Hall for Emerald Ash Trees, except for one which is being treated for a "scale" insect.

Peter – Plan Commission – None.

Roberta – Historical Society/Community Programs/Green Site – The Historical Society is doing a presentation on the history of Baileys Harbor churches on the 22<sup>nd</sup>. Their monthly meeting is this Wednesday. Paper shredding day went fine and seems like there was a good response.

Peter & Roberta – Toft House – The Historical Society changed the display in their section.

Payment of bills – Motion made/second Barb/Roberta to pay all bills. Carried.

Motion made/second Peter/Barb to enter into Closed Session per State Statutes 19.85 (1) (c) considering employment, promotion, and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call: Roberta Thelen, aye. Peter Jacobs, aye. Barbara Anschutz, aye. Donald Sitte, aye. Motion carried. Also present for the Closed Session was Douglas Smith and Vicki Prust.

Motion made/second Barb/Roberta to enter into Open Session and continue with the agenda. Roll call: Roberta Thelen, aye. Peter Jacobs, aye. Barbara Anschutz, aye. Donald Sitte, aye. Motion carried.

Consideration of recommendations from Closed Session if any – Motion made/second Peter/Roberta to authorize the Town Chair, the Administrator/Clerk and the relevant department head to hire seasonal help. Carried. A motion was made/seconded/carried in Closed Session to appoint a person to replace Vicki Prust as crew chief, name of who to be revealed after Vicki talks with the person.

Motion made/second Peter/Barb to adjourn at 7:53PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk/Administrator