

Town Board Meeting June 13th 2016

Donald Sitte called the regular monthly meeting of the Baileys Harbor Town Board to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Roberta Thelen, Peter Jacobs, Barbara Anschutz, Bob Schultz, and Doug Smith. There were 13 visitors.

Clerk/Administrator verified posting. Motion made/second Bob/Roberta to accept the agenda. Carried.

Accept Treasurer Report- Lois gave a brief update on the Towns expenditures. The wastewater budget is over due to the Ward St sewer extension deferred assessments. The Town is administrating the Scenic Byways project, belonging to the Ridges Sanctuary. Motion made/second Peter/Barb to accept the treasurer report. Carried.

Citizen input- None.

BHCA update- Brynn Swanson passed around the updated Baileys Harbor brochure. Concerts in the Park will be held on Sundays at 11:00AM to 1:00PM from June 26th through August 28th. The farmers market is going well and currently has a waitlist for vendors. A community-wide garage sale will be held on August 4th through August 7th. The Toft House is having some repairs done as well as an estimate to replace the water heater. Brynn would also like to request heating the Toft House all year come budget time. Bluff Road will be closed July 4th from 8-11AM, trolleys will be available for transport to and from the Rec. Park. Brian Zak requests that trolleys unload at the pancake breakfast. There will be two additions to this year's falls events, "Piston and Pin-ups" and "Gatsby at the Gordon".

Update on Dog Park- The grand opening ceremony will be held on June 16th at 6:00PM. The Harbor Fish Market will be donating goodie bags for the first 25 dogs to attend. Brynn was pleased to report the Dog Park received close to \$4,000.00 in donations.

Update on Recycling Program- The recycling at the Green Site seems to be going well. Donald reported on the back side of the containers there is a sliding door that is more accessible for individuals who experience any difficulties with the lid. The containers will be spaced more appropriately to better serve individuals driving around to use the sliding door access.

Consideration of Compliance/Maintenance Annual Report for Wastewater Treatment Plant and adopt resolution accepting it- Don Prust he reported the CMAR is essentially the same as last year. They received a report of all A's with an exception of an F in the financial department. This will be discussed come budget time. Motion made/second Barb/Peter to approve and adopt the resolution. Carried.

Consideration of award of contract for lift station power generator- Motion made/second Peter/Bob to award contract to Northern Electric Inc. for \$40,253.00. Carried.

Consideration of change order for the Ridges Sanctuary's interpretive Display project- Steve Leonard was present to discuss how the Ridges would like to maximize the grant they received. The change order will allow exhibit improvements including graphic design elements. The total estimate for the improvements will be \$88,982.00 including a managerial discount. Motion made/second Roberta/Barb to submit the change order to the DOT. Carried.

Consideration of Application for Conditional Use Permit for Leon and Susan Hoffman, 7399 STH 57, Parcel #002-36-0003- Barb abstained from discussion/decision. Motion made/second Bob/Roberta to

recommend approval of Conditional Use Permit for Leon and Susan Hoffman. Carried, with Barbara Anschutz abstaining.

Update on Mid-Door Mutual Aid agreement- Brian Zak was present to discuss the agreement. The fire chiefs will meet in August to get the agreement up to date. Brian will recommend an annual meeting to boost communication between the departments.

Consideration of park names and proposed improvements- Mariah Goode presented three possible names for the viewing areas within Town. The names suggested were Harbor View, Lakeshore Park, and Bluff End. They also presented some ideas for improvement of the areas. The Town Board will consider this a bit longer and will place it on a future agenda.

Consideration of temporary waiver of Ordinance #7-96 (No Motorized Watercraft on North End of Kangaroo Lake) for the purposes of gathering data for a Lake Management Plan- Attorney Randy Nesbitt's opinion is that this is an acceptable request. Motion made/second Barb/ Bob to approve temporary waiver of Ordinance #7-96 for the purposes of gathering data for a Lake Management Plan. Carried.

Consideration of all alcohol and tobacco licenses for July 1st 2016 to June 30th 2017 cycle. For a detailed listing of licenses, please contact Clerk/Administrator- DC Deli made a change to their agent listing which was approved by Mark Merrill. Motion made/second Roberta/Barb to approve all licenses submitted by Administrator/Clerk with record of all property/sewer being current. Carried.

Consideration of Resolution #02-2016, creating a Personnel Committee- This committee will have authority, granted by the Town Board, to hire seasonal/part-time employees. Randy Nesbitt will change the wording in the resolution to clarify that the committees' authority only pertains to seasonal/temporary employees. Donald recommends a one year check-in to evaluate the committees' worth. Motion made/second Peter/Barb to approve Resolution #02-2016. Carried.

Roll Call: Roberta Thelen, aye. Peter Jacobs, aye. Barbara Anschutz, aye. Donald Sitte, aye. Bob Schultz, aye. Also present was Doug Smith. Carried.

Committee reports-

Administrator/Clerk- Doug gave a brief 6 month review on Haley's progress in the office. He also reported absentee voting will begin soon.

Marina- The new docks are receiving great reviews. The marina has also gained a new seasonal employee.

Roads/Parks- Ward, Severn, Frogtown, and Ridges have all been blacktopped. Anclam Park will gain two bicycle racks and new curbing at the playground.

Plan Commission- Peter briefly posed the idea of wastewater treatment facility expansion along the 40 acres.

Historical society- Roberta reported Historical Society summer programs have begun.

Motion Made/second Barb/Roberta to pay all bills. Carried.

Motion made/ second Barb/Peter to enter into Closed Session per Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call: Roberta Thelen, aye. Peter Jacobs, aye. Barbara Anschutz, aye. Donald Sitte, aye. Bob Schultz, aye. Also present were Doug Smith, Randy Nesbitt, and Mark Merrill. Carried.

Motion made/second Barb/Roberta to enter into Open Session and continue with the agenda.

Roll Call: Roberta Thelen, aye. Peter Jacobs, aye. Barbara Anschutz, aye. Donald Sitte, aye. Bob Schultz, aye. Also present were Doug Smith, Randy Nesbit, and Mark Merrill. Carried.

Consideration of recommendations from Closed Session, if any—None.

Motion made/second Bob/Peter to adjourn at 8:50PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Haley Adams, Town Administrative Assistant

Douglas Smith, Town Clerk/Administrator