

Town Board Meeting November 9th 2015

Donald Sitte called the regular monthly meeting of the Baileys Harbor Town Board meeting to order at 6:00 PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Roberta Thelen, Peter Jacobs, Barbara Anschutz, Douglas Smith, Lois Pluff, Haley Adams and 11 visitors.

Clerk/Administrator verified posting. Motion made/second Barb/Peter to accept the agenda. Carried.

Accept minutes- Barbara noticed a correction for the marinas purchase of ice eaters. Motion made/second Bob/Peter to accept minutes with noted change. Carried.

Treasurer's Report- Received final payment of State Hwy aid. The total amount of aid for 2015 received was \$87,991.00. Motion made/second Bob/ Barb to accept the Treasurer's Report. Carried.

Citizen Input- Don read a letter on behalf of Francha Bernard complimenting the Design Charrette.

Consideration of Location of Dog Park- The purchased 40 acres next to the wastewater plant makes for a viable location for the park. Since an option of moving the location is available, it would be beneficial for the Plan Commission to produce some type of plan as to where the park could be located. Don's goal is to have a finalized plan brought to the Town Board by March so the park can be open by May 1st. Bob wanted to be on record that he voted for the 40 acres because of uses such as the expansion of the wastewater plant, dog park, possibility of fire station, and overflow parking. We will continue looking into this. No motion is needed due to undetermined location.

BHCA Report- Brynn reported the community visit went well. The tree lighting ceremony and Christmas party will be held in December. There are four new BHCA board members. The Board thanked Brynn for all her hard work over the past weekend.

Consideration for Application for Conditional Use Permit for Door County Brewing Company, northeast of intersection of CTH EE/F, Parcel Numbers 002-03-18302842A & 002-03-18302842G - Barb will abstain from discussion and decision. John and Danny McMahon were present for discussion of the permit. Doug reiterated the essential tie-in with Smart Growth. Plans were reviewed on the facility which included accessibility on Harbor Parkway. Lastly the McMahon's reassured the Board the facility's main purpose will be for production along with a few small events, no more than 10 per year. Motion made/second Bob/ Roberta to recommend approval to RPC. Carried, with Barb Anschutz abstaining.

Consideration of discharge permit for Door County Brewing Company- Barb will abstain from this decision as well. Don Prust was present. Kaempfer and Associates drafted the permit which includes discharge/emergency planning. It was also review by the Town's wastewater attorney, Mike Bauer. Motion made/second Peter/Bob to accept the permit. Carried, with Barb Anschutz abstaining.

Consideration of wastewater hookup for 8053/8055 Ridges Road- The property is located past Anclam Road. The current lot was divided into four lots and now two of the lots are not receiving sewer service. The previous owner already paid the frontage in 1988. The first step towards a solution is to determine

whether sewer or septic would be more beneficial. Don Prust will get an answer. Once that is determined, the Wastewater Committee will review it and make a recommendation to the Town Board.

Consideration of Request for Text Amendment to Door County Zoning Ordinance Section 4.08(8)(f)2.b. (2) to reduce the side and rear yard setbacks for smaller, open-sided structures in MODs –The Plan Commission voted to recommend denial as they felt it would only benefit the property owner requesting it. Motion made/second Roberta/Peter to accept Plan Commission’s recommendation and recommend denial to the County. Carried.

Consideration of proposed Text Amendment from Door county Resource Planning Committee regarding woodland clearing regulations in chapter 5 of the Door County Zoning Ordinance- The current ordinance exempts orchards and nurseries. A change to the ordinance would allow clear cutting of a plantation as long it is permitted for agricultural use. Motion made/ second Peter/Roberta to recommend approval for the Text Amendment. Carried.

Consideration of letter to Airbnb regarding room tax collection- Airbnb is an internet service that anyone can use to rent out their home, or even a bedroom as a vacation rental. Currently, the company has nothing in place that provides for proper collection of room tax. Therefore, the Town may not be receiving the appropriate room tax from individuals using this method. Motion made/second Bob/Barb to authorize Doug to send the letter to Airbnb. Carried.

Consideration of final pay requests for Park Road and Guy Street projects- The final request for Park Road is for \$9,070.00. Due to the fact the manholes are so low, we may want to hold back \$2,000.00 until those are repaired. There are three or four that need to be adjusted. There is a company coming tomorrow to look at it. Since we don’t have a set cost for repairs, we will hold on the Park Road request. For Guy Street, the total amount now due is \$29,336.45. The paving problems have been corrected, as have the curb and gutter issues. Motion made/second Don/Barb to pay the final payment for Guy Street. Carried.

Consideration of financing for property purchase- There are three different options: 5 years at 2.109%, 7 years at 2.472% and 10 years at 2.868%. Lois is recommending the 7 or 10 year term. Motion made/second Barb/Peter to with the 10 year loan at 2.868%. Carried.

Clerk/Administrator Report – There are a couple of things Doug found out about over the weekend that need to be addressed, so we’ll meet next week Monday at 6:00PM. He reminded everyone that if they have any budget numbers, they should get them to him so he can enter it into the system.

Don- sidewalks by Squarerigger Motel need to be fixed next year. The Marina roof is still leaking and there may be some water coming in from the floor now.

Bob –Roads – none.

Bob & Barb- parks- no update.

Barb – Town Hall/Cemetery- The Town Hall stove needs to be replaced. The Town Hall's round windows will need replacing however this could be a large expenditure. An estimate of \$10,000 was given by Andy Franke to replace outdoor stairways. The car charger outside of the Town Hall will be installed by Mike LeClair. Cemetery update- some older monuments are appearing to slop. We may need to look into a repair policy in the future

Peter- Plan Commission- The Countywide fiber optic project should be on the next agenda

Roberta- Historical- None.

Peter & Roberta- Toft House- Roof and Exterior need work. Estimated near \$50,000.

Payment of bills—Motion made/second Peter/Roberta to pay all bills. Carried.

Motion made/second Peter/Roberta to adjourn at 7:21PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Haley Adams, Deputy Clerk/Town Administrative Assistant

Douglas Smith, Town Clerk/Administrator