

## Town Board Meeting Monday Sept 14, 2015

Donald Sitte called the regular monthly meeting of the Baileys Harbor Town Board to order at 6:00 PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Roberta Thelen, Peter Jacobs, Douglas Smith, Lois Pluff and 14 visitors. Barbara Anschutz was absent.

Clerk/Administrator verified posting. Motion made/second Peter/Robert to accept the agenda. Carried.

Accept minutes-Motion made/second Robert/Roberta to accept minutes. Carried.

Accept Treasurer Report- Lois is working on budget adjustments for some of the accounts that are over. Current goal is to have adjustments ready for the October budget meeting. Motion made/second Roberta/Peter to accept the Treasurer's Report. Carried.

Citizen input- Ed Pinkham- Resides across from the Brewery. Feels the brewery has become a nuisance with the parking and increase in food service. Mr. Pinkham would also recommend the speed limit to be reduced on CTH EE/F due to inability to leave driveway and safety concerns.

BHCA Update - Brynn Swanson-Stimers addressed Autumnfest on the 26<sup>th</sup> and 27<sup>th</sup> of September. CTH F will be closed for car show. Fireworks will be on that Saturday night. The annual meeting for Community Association will be October 13<sup>th</sup> at 5:30PM at the Harbor Fish Market. The preparations for the Community Design Charrette are proceeding and there will be a meeting for people who have volunteered to help on October 20. The community wide potluck for the charrette will be held at the Town Hall on November 5<sup>th</sup> at 5:30PM.

Update on Toft House future improvements – Don met with Brynn Swanson-Stimers & Jeff Kita at the Toft House. It needs a new roof, which is a priority. Trim had to come off in order to get windows open, so that will need to be addressed at some point as well. Baylake Electric is putting a plan together for upgrades to the electrical system. As for the look of the building and to preserve its historic qualities, the design team referenced in Brynn's report will be told we'd like them to address that building as one of their priorities.

Update from Door County Soil & Water Conservation Department regarding Phragmites Control program and consider taking part in the program on Town properties - Door County Soil and Water Conservation Department representative Krista Lutzke explained the process. They use an aquatic approved chemical. As of right now, there is no funding to continue the program in 2016 but for this year, there will be no cost to the Town. Treatment will be going no further than the Park Road/Highway 57 area. The Town would be interested in continuing the treatments next year, so Krista will get us a budget number. Motion made/second Peter/Don to authorize the treatment on Town properties. Carried.

Consideration of the possible vacation of a portion of Ward Street —Tim Tishler was present The right-of-way for Ward Street currently extends south of Highway 57 and essentially right through a portion of Mr. Tishler's house. He is asking that the Board begin the process of vacating that portion of the road. One of his neighbors is in agreement, however one is not, for fear of not being able to access his property. However, according to surveys registered with Door County, the owner would have access through another property. Randy Nesbitt was present and explained that the Board can go ahead with it. A resolution will be introduced at the next meeting. Tim understands that the cost would fall on the

property owners petitioning the Board. Motion made/second Peter/Bob to proceed with the vacation of the portion of Ward Street south of Highway 57. Carried.

Consideration for assessment on South Kangaroo Lake Drive--Craig Roush and Bob Limoni brought up concerns over property description not lining up with tree lines and fencing. This was determined after being denied a building permit from Door County Planning from an encroaching lot line. The property pictures show that between southern 7463 property line/northerly 7459 property line a gap exists. Craig and Bob are requesting that the town board to do an assessor's plat delineate new property lines. The property owners would have to pay for the cost of the process. Process to proceed includes estimates for a registered land surveyor and timeframe for completion. Motion made/Peter/Roberta to proceed pending review of an estimate from their surveyor. Carried.

Clerk/Administrator Report— Haley's being introduced into minutes. Regular Town Board meeting October 12<sup>th</sup>. Budget will be October 14<sup>th</sup> at 6:00PM.

Chair/Marina/Sidewalks/Wastewater report - Marina is going well. Nov 1<sup>st</sup> Mark Jonas will be taking over officially as Harbormaster. Don is looking into the possibility of extending sidewalks along County F up to the intersection of EE/F.

Bob - Roads/Parks—Park Road will be done by Autumnfest. Town Hall parking lot will cost \$1,990 for removal of black top and new black top will cost \$14,330. We may have to wait for next year. If budget allows this year, we may put in trees between the boulders at Brann Field. Don asked Constable Mark Merrill how the trailer parking ordinance is working at Brann Field. Mark suggested having it only be in effect from June 15 to August 15. We may address this at a later date.

Peter—Plan Commission—None.

Roberta—Historical Society/Community Programs/Green site—There is a BHHS meeting this week.

Payment of bills—Motion made/second Peter/Roberta to pay all bills. Carried.

Motion made/second Peter/Robert to adjourn at 7:50PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Haley Adams, Town Administrative Assistant

Douglas Smith, Town Clerk/Administrator