

Wastewater Committee January 25, 2016

Paul Kordon called the regular Wastewater Committee meeting to order at 6:00PM in the meeting room at the Town Hall. Present were Don Prust, Jim Anschutz, Paul Kordon, Gary Nelson, Bert Sawyer, Douglas Smith, Haley Adams and one visitor.

Clerk/Administrator verified posting. Motion made/second Jim/Gary to accept the agenda. Carried.

Accept minutes-Motion made/second Gary/Paul to accept the minutes. Carried.

Accept Treasurer Report- Motion made/ second Paul/Gary to accept the Treasurer's Report. Carried.

Consideration of letters to property owners regarding excessive inflow to the wastewater collection system- Don Prust, Plant Manager, drafted a generic letter to the Baileys Harbor residents to explain the importance of maintaining clean drains. This letter, the first step of many, will help eliminate future problems such as back-flow and clogging. The letters will contain a DNR pamphlet and will provide homeowners with educational resources for preventing back-flow. In addition to the general letter, ten individualized letters will be sent to addresses with already detected problems. Their letters will include a completion date of June 30th 2016; therefore the homeowners are encouraged to find a solution before then. However, if the homeowners are unreceptive, the Town Board could take further action or grant them extensions if appropriate reasons are given.

Consideration of letter to Chives Restaurant regarding grease trap location/clean-out- A letter will be sent to the property owner highlighting the importance of maintaining proper upkeep of grease traps. The letter will state that the grease trap needs to be cleaned out prior to opening in 2016; if non-compliant the Town Board will take further action.

Consideration of smoke-testing for leaks- Don consulted with Kaempfer and Associates about the procedure for testing Baileys Harbor. The test involves a three minute smoke bomb that covers 600 feet of sewer line. Don feels this type of test is more comprehensive being that it will detect all possible leaks. He did however mention some very minor liabilities, but if the Wastewater Committee is interested, Kaempfer and Associates will draft a proposal. The Committee will think about it.

Wastewater Report- Don Prust delivered the Wastewater Report, a copy of which is available upon request.

Motion made second/ Paul/ Jim to adjourn at 7:08. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Haley Adams, Town Administrative Assistant

Douglas Smith, Town Clerk/Administrator