

## Town Board Meeting – May 15, 2017

Donald Sitte called the May meeting of the Baileys Harbor Town Board to order at 6:00PM in the meeting room at the Town Hall. Present were Donald Sitte, Robert Schultz, Peter Jacobs, Roberta Thelen, Haley Adams, Ray Einhorn and 14 visitors. Barbara Anschutz was absent.

Clerk verified posting. Motion made/second Peter/Bobby to accept the agenda. Carried.

Accept Minutes- Motion made /second Robert/Roberta to accept the minutes. Carried.

Treasurers Report – Lois was unable to attend the meeting due to the change of meeting date from May 8<sup>th</sup> to the 15<sup>th</sup>. She provided a written report which was read aloud. It read as follows:

1. \$5,000 payment was made towards the fireworks on behalf of the BHCA. The budget line item is \$32,000 for the Association. Last year, we went over budget to this separate entity by \$208. To avoid from this occurring again this year, I am recommending the upfront donation to the BHCA be \$23,000-\$24,000. We never know how much in donation dollars will be collected to offset the fireworks expense, which was \$15,000 in 2016.
2. We have received 4 building permits for new dwellings (two in Oaks Development) in early May.
3. Interest rates for our savings accounts have increased slightly. I will keep track of increases in relation to ease of transferring funds when needed.
4. Due to benefit payments approved by the Board to the previous administrator, we may need to complete a budget adjustment approval later this year. Haley and I will keep track of these expense line items and will communicate any needed approvals prior to being over budget.

Accept Treasurer Report-Motion made/second Peter/Robert to accept the report. Carried.

Citizen Input – Francha Blanchard requests to be placed on the June agenda to join other towns/villages in discussion of the Citizens United Referendum. This will be added to the June agenda.

Donald Sitte gives an update on the May 24<sup>th</sup> meeting concerning a town property purchase of the property located across from town hall. The town is interested in purchasing this property and will be having a “walk-thru” of the property lot from 6pm – 7pm on Wednesday the 17<sup>th</sup> of May. There will be no further discussion concerning the house until the special meeting on May 24<sup>th</sup>.

Robert Schultz reports that a bid was accepted to do the upcoming road work on Deer Crest and Severn St. There were two bids, the accepted one being \$48,430 from Door County Highway Department. The second bid was approximately \$10,000 more than the approved bid and the losing bid was submitted by North East Asphalt. The bids were read by Steve Parent in a previous special meeting with Robert Schultz, Ray Einhorn and Haley Adams in attendance. Motion made/second Peter/Roberta to go with the DCHD bid. Carried.

Consideration of Driveway Ordinance will be moved to the June agenda in addition to consideration of Parking Ordinance.

Consideration of putting in a street light on Bluff Rd - request to put a street light at the top of the hill on the "walking path" – L.E.D lights were suggested in the 100 watt form rather than the 150 watt. A cost estimate per month was requested but the need for the lamp was agreed upon. This item will be added to the June agenda.

Discussion on possible action concerning Door Disc Golf - Shane Solomon and Jordan Zacek representing Door Disc Golf recapped the plan for installing a disc golf course on the "40" property purchased by the town, next to the Rec Park and Dog Park. They estimate that each tournament player that comes to Door County to play on the proposed course could generate \$300-\$500 in revenue for Door County. This estimate does not consider entry fees or any monies paid towards the sport, this is only money based on travel expenses and tourism. Most of the reported response has been positive towards moving forward with the proposed course. Next step would be an actual on site meeting with Door Disc Golf and some town officials as well as a presentation of possible aerial photos for visual reference of the course. There will then be discussion on the associated monies and repayment of said monies in the approximate amount of \$8,550. All zoning issues will be fine at this point and it is only requested that the course be layed out with consideration and compliance with future town projects (i.e. walking path, housing, etc). Discussion on the use of town restrooms for regular use and the option of bringing in portable units for larger events and tournaments. The course will take up approximately 20 acres however the land is all communal and will not intrude on anything there or need any extra utilities. Door Disc Golf (which is operated with an 8 person board) will be managed the revenues and property in compliance with the town. As soon as the necessary funds are approved, construction of the course should take no more than two months. Motion made/second Peter/Roberta to proceed with planning and the associated steps. Carried.

Clerk-Board of Review will be held on June 8<sup>th</sup> at 6:00PM. Liquor Licenses were mailed out and will be ready to review at the June 12<sup>th</sup> meeting.

Chair/Marina/Sidewalks/Personnel- Don would like to set a date for a Personnel Committee meeting as well as a roads tour with Bob Schultz.

Roads- Bob reported That Summit Road will likely be paved this year as well as the walking path from Summit to the Recreation Park. Bob would like to pay for this from the general fund.

Town Hall/Parks- Rocks have been moved for placement at Lakeview Park. Barb is awaiting an estimate to start the replacement of some of the windows in the Town Hall auditorium.

Plan commission- The Plan Commission had four variances pass at the May 1<sup>st</sup> joint meeting.

Historical- The Historical Society has a meeting this Wednesday. Electronic Recycling will be held on June 3<sup>rd</sup> and Shred Day will be held on June 24<sup>th</sup> from 10-1PM.

Motion to enter into Closed Session per State Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

Roll call: Roberta Thelen, aye. Peter Jacobs, aye. Donald Sitte, aye. Robert Schultz, aye. Motion carried.

Motion made/second Barb/Bob to enter into Open Session and continue with the agenda.

Roll call: Roberta Thelen, aye. Peter Jacobs, aye. Donald Sitte, aye. Robert Schultz, aye. Motion carried.

Consideration of recommendations from Closed Session- Motion made/second Peter/Roberta to hire Richard A Weisgerber for seasonal Public Works at a pay rate of \$13/hr. Carried.

Motion made/second Bob/Peter to pay Max Laird \$13/hr., Jake DeMille \$13/hr., Jim Ahlen \$14/hr. and Haley Adams \$20/hr. Carried.

Motion made/second Bob/Peter to adjourn at 7:50PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Haley Adams, Town Clerk

Raymond Einhorn, Deputy Clerk