

Town Board Meeting – November 13th, 2017

Donald Sitte called the November meeting of the Baileys Harbor Town Board to order at 6:00 PM in the meeting room at the Town Hall.

Present were Donald Sitte, Robert Schultz, Barb Anschutz, Peter Jacobs, Roberta Thelen, Haley Adams, Ray Einhorn, and 13 visitors.

Pledge of Allegiance.

Clerk verified posting- Motion made/second Roberta/Peter to accept the amended agenda. Carried.

Accept Minutes- Motion made/second Peter/Barb to accept the minutes. Carried.

Treasurers Report –Tax bill inserts have been ordered. Requested property tax bill questionnaire from real property listings and completed for submission. Special assessments are being submitted to the county as of today. We have not heard from 3 property owners on Deer Crest, if no response, the letter indicated we will go with the second option; which is a ten year payback at an interest rate of 4.5%. Motion made/second Barb/Roberta to accept the report. Carried.

Citizen Input – Baileys Harbor citizen Bruce Smith (7975 Thimbleberry Lane) addressed the board about his concerns with his property between Thimbleberry and Deer Crest , the town currently has an easement across his property for the sewer (which is now abandoned) and would like to begin the process of having the town abandon the easement. Don Sitte suggests discussing the item further later in the agenda with the Deer Crest Court item. When discussed it was decided the item will be placed on the December town board agenda.

District 19 County Supervisor – Don Sitte announces he will not be running for County Board this coming April. He expressed his gratitude for everyone’s support over his ten year service on the county board. He stated he felt it was “just time to move on”.

Update on Deer Crest Road - Don Sitte announces that there is still necessary paperwork needed for the Deer Crest project. Steve Parent explains that each year the town submits a maintenance and construction report to the DOT showing what work was done on the town roads in the previous year. This is basically to show the DOT that the town is using the general transportation aids in the proper ways and to add any new roads to the official map. The paperwork was submitted this fall, with no issues except that the Deer Crest road surface is only 55’. The DOT requires the town to ask for a waiver for the road to not be the minimum of 66’ road surface. The waiver has been used in the past with no issues on other town roads. The last step in the process is the town to ask the DOT for the waiver. There is a form for the clerk to certify that we have a town ordinance that allows a 50’ wide road and another for the town chairman to sign that is asking for the waiver. The DOT will send a traffic engineer to approve the road. If all approved the road will become an official town road. The forms are due by December 15th.

Discuss with Kari Baumann property 8292 CTH F, Parcel #002 0318302842F – Kari Baumann addressed the board concerning her property and a potential zoning change she is attempting to procure. Mrs. Baumann would like to split the parcel in two halves, enabling her to sell the back portion of the land and possibly sell her home as a separate parcel. John Anderson (Beantown Campground) is an interested buyer in the back portion. Currently zoned countryside (residential), which requires 5 acres – hoping to rezone to rural residential. Mrs. Baumann has already applied and completed all the necessary steps at the county level. The zoning application is waiting on an official certified map. The county has a letter of intent from John Anderson on his purchase. If all paperwork is completed the item will go to the Plan Commission on December 4th and again to the Town Board on December 11th. Motion to approve the update of information to the DOT – made/second Bobby/Barb. Carried.

Consideration of Tower Siting Ordinance #05-2017 - Don Sitte states he has spoken with various other towns and discussed this ordinance and gathered information concerning the entire process. The basic idea of the ordinance requires any person who wishes to install a tower of less than 200 feet shall be required to pay the town a \$100 fee and fill out the proper building permits. The town has the authority to oversee all construction in regards to the tower. The county requires many other FAA and FCC permits to have a tower put up. The town has the option to adopt its own ordinance to regulate towers as necessary to protect public health and safety. As of now anyone can put up a tower less than 200 feet through the permit process with the county to receive a signal but they cannot rebroadcast that signal. The town ordinance would offer the same process but through the Town of Baileys Harbor as opposed to the county. Kevin Voss (Door County Broadband) discussed various details of the tower ordinance, the towers themselves and the other towns/villages that have adopted this ordinance. Jacksonport, Liberty Grove and Nasewaupée have all adopted their own ordinances. Roberta Thelen feels the need will continue to increase and agrees with going forward with the ordinance. Peter Jacobs suggests more research and more time to consider. Barb Anschutz and Bobby Schultz also feel we should go forward with the ordinance at this point. Motion made/second Don/Barb adopt the ordinance #05-2017. Carried.

Consideration of ATV/UTV trail system - Don Sitte tells Joe Swanson that the county needs a list of the roads and in addition to the map that has already been made. This will be attached to the ordinance and list of rules and regulations. With all the information it can be presented to the Door County Highway Department for the first of multiple approvals. Signs and the associated costs were all discussed as well as possible rules and regulations. Final information will be compiled between Bobby Schultz and Joe Swanson. Ray will form a list of all town roads and find ordinances from other towns to be looked over. Joe Swanson will come up with an ordinance for Baileys Harbor and present it the board.

Update from County of Door Land Use Service Department, Floodplain and Land Division Ordinance Amendments – there will be a meeting on December 8th at 7:30 am. Information is available should anyone like to read more.

Set date to discuss employee benefits – date is set for Wednesday, November 15th at 6pm.

Committee Reports – Clerk; prep for elections, papers will be circulating for the two supervisor positions on the Town Board. WTA meeting in Sevastopol on the 16th.

Chair/Marina/Wastewater/Sidewalks/Personnel – No updates

Bob – Roads; - No updates

Bob & Barb – Parks; Town Hall/Cemetery; - No updates

Peter- Plan Commission – discussed the last plan commission meeting including a proposed Veterans Memorial. Working on an inventory of all town land.

Roberta – Historical Society/Community Programs/Greensite - no updates

Motion made/second Barb/Roberta to adjourn 7:56PM. Carried.

Ray Einhorn, Deputy Clerk

Haley Adams, Town Clerk